



HOME OF PELICAN ISLAND
NATURAL RESOURCES BOARD
AGENDA

REGULAR MEETING
TUESDAY, MARCH 1ST, 2022 - 6:00 P.M.
1225 MAIN STREET, SEBASTIAN, FL

*“To improve the quality of life in Sebastian by nurturing
the balanced relationship between our citizens and our environment by
protecting, preserving and promoting our natural resources”*

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF MINUTES **-ACTION ITEM**
January 4th, 2022 Meeting Minutes
February 1st, 2022 Meeting Minutes
- V. ANNOUNCEMENTS
Item A. Tree City USA Designation
- VI. PUBLIC INPUT
- VII. NEW BUSINESS
Item A. Pelican Island, NWR Anniversary Celebration
 - i. Being held at the Refuge on Saturday March 12th, 10am-4pm
 - ii. NRB Participation at event **-ACTION ITEM**
- VIII. OLD BUSINESS
Item A. IRL Aquatic Preserves' Leave No Trace Program Support
 - i. Spoil Island Adoption
 - ii. Outreach Materials Distribution**Item B. Earth Day & Arbor Day Celebration Planning**
 - i. Item by Item Discussion
 - ii. Board Member Updates and Event Day Assignments
- IX. MEMBER MATTERS
- X. STAFF MATTERS
- XI. ITEMS FOR NEXT AGENDA:
Item A. Earth Day Event Planning Wrap-Up
- XII. ADJOURNMENT

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE ON THE ABOVE MATTERS, WILL NEED A RECORD OF THE PROCEEDINGS AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH APPEAL IS TO BE HEARD. SAID APPEAL MUST BE FILED WITH THE CITY CLERK'S OFFICE WITHIN TEN DAYS OF THE DATE OF ACTION. (286.0105 F.S).

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), ANYONE WHO NEEDS SPECIAL ACCOMMODATIONS FOR THIS MEETING SHOULD CONTACT THE CITY'S ADA COORDINATOR AT (407)-589-5330 AT LEAST 48 HOURS PRIOR TO THIS MEETING. TWO OR MORE ELECTED OFFICIALS MAY BE IN ATTENDANCE.



NATURAL RESOURCES BOARD AGENDA TRANSMITTAL FORM

Council Meeting Date: March 1st, 2022

Agenda Item Title: IV. APPROVAL OF MINUTES **-ACTION ITEM**
January 4th, 2022 Meeting Minutes

Recommendation: Submitted for Board Member approval

Background:

If Agenda Item Requires Expenditure of Funds:

Total Cost: n/a

Attachments: Meeting Minutes from the January 4th, 2022 Meeting

**NATURAL RESOURCES BOARD
MINUTES OF REGULAR MEETING
JANUARY 4, 2022**

I. Chairman Stadelman called the Natural Resources Board meeting to order at 6:00 p.m.

II. Pledge of Allegiance was recited by all.

III. Roll Call

Present:

Ms. Valenzuela

Mr. Stadelman

Ms. Callaghan

Ms. Ware

Ms. Lovell -- Zoom

Dr. Mosblech -- Zoom

Not Present

Excused

Dr. Carrier

Mr. Carrano

Mr. Bradley

Also Present:

Ms. Kim Haigler, Environmental Planner

Mr. Joseph Perez, AV Technical Assistant

Ms. Janet Graham, Technical Writer (Zoom)

IV. Approval of Minutes -- December 7, 2021

All Board members having had a chance to review the Minutes, Mr. Stadelman called for a Motion. Ms. Ware asked for a correction to the Minutes. On Page 2 under Member Matters where it stated in the second line "...selling plants..." she would like the wording corrected to state "...selling art..." A motion to approve the Minutes of December 7, 2021 with the correction noted above was made by Ms. Ware, seconded by Ms. Callaghan, and approved unanimously via voice vote.

V. Announcements -- None

VI. Public Input

Dr. Graham Cox, Sebastian, is a member of the Pelican Island Audubon Society. He described the 18-acre conservation area surrounding the Pelican Island Elementary School. Presently, a lot of the split-rail fencing is in disrepair. At the end of 2021 they were able to raise approximately \$30,000.00 to begin rebuilding the fence. He asked if the City would be interested in helping to fund the purchase of more fencing. Ms. Haigler suggested looking into grants for this project. She has a table that she has put together that lists smaller environmental grants. She will send it to Dr. Cox.

VII. New Business

A. Guest Speaker, Dr. Richard Baker, Pelican Island Audubon Society

1. Presentation on the "Trees for Life" Program

Dr. Baker introduced himself and thanked the Board for inviting him. He made a Power Point presentation (SEE ATTACHED). He stated that he compared the mission statements of the Audubon Society and the Natural Resource Board and found that they are very similar. He reviewed the history of the Audubon Society and suggested that the two entities can work together to affect climate change. There is proof that birds, fish, manatees, butterflies as well as polar bears are in serious trouble. He displayed maps that show how conservation land is disappearing in Sebastian and Vero Beach. He pointed out that most lawns these days are planted with grass, which is not a native species, and emphasized the importance of installing native species in lawns, which will also help to preserve the birds. Septic tanks are also a huge problem which has to be solved. He suggested that there needs to be new landscape and tree ordinances passed. He reviewed that Dr. Graham Cox has done a nice comparison of the model landscape ordinance that was put out by the Native Plant Society which was done by the University of Florida. He also noted that there is not much enforcement of the regulations regarding when spraying of fertilizer is permitted. Ms. Haigler pointed out that the fertilizer ordinance is enforced through the County, and it is a very difficult thing to enforce. She suggested that the operators of these entities should be regulating what is being used.

Dr. Baker stated that the Audubon Society's goal is to plant 100,000 trees in Indian River County to help save the birds and reduce the carbon. He described how the Audubon House is giving away trees. He also talked about how insects have a positive effect on the environment. The situation with the waterways was also discussed. He described how the Audubon House interacts with school-age children to help educate them. Photos of homes in the area were displayed showing how some homes have yards that are very environmentally friendly. He stated that more collaboration needs to be established with HOAs. He described how much water is used for maintaining lawns and how much CO2

is emitted from the machinery used to maintain landscaping. He talked about the benefits of planting more trees. It is projected that 100,000 trees are needed in Indian River County to help cool the earth. He described how City Hall in Vero Beach has gotten rid of all their sod, which has cut maintenance costs, water usage, etc.

He provided a suggested list of topics that could be talked about tonight. He asked the Board to think about appointing a sub-committee to work with the Planning and Zoning Commission and the local Audubon chapter. Ms. Haigler stated that Parks and Recreation Board are assigned certain parks, and she along with Parks and Recreation staff have visited certain parks and mapped out the invasives that need to come out and areas that need to be planted, etc. It is a process, and they are looking at Garden Club Park and the Bark Park pond right now and working on a restoration plan. She added that the Parks and Recreation Board are great partners in this endeavor. In addition, the new Comprehensive Plan for Sebastian has been updated, and there are provisions for preserving natural species, wetlands, and putting in green infrastructure. Dr. Baker also suggested getting the word out that Sebastian is a tree city. Ms. Haigler said that extra funds will be put aside to implement projects that are about protection and maintenance of the City's tree canopy. She also supports the City providing a good example by implementing some of these programs so that the public can see what it can look like to use native species and less sod/grass.

Dr. Baker described a project that is going to take place on January 15th and 16th and asked for anyone who would like to volunteer to do so. He also suggested that lawn maintenance people need to be educated on how to care for the native plants. Ms. Haigler suggested implementing a certification program in this regard. Dr. Baker thinks that is a good suggestion.

Mr. Stadelman asked that Dr. Baker describe one thing that the Natural Resources Board can do to help interface between the Pelican Island Audubon Society and the Natural Resources Board of Sebastian. Dr. Baker stated he thinks getting the ordinance passed is very important. He added that Dr. Graham Cox is an advisor working on the new landscape ordinance. Ms. Haigler stated that before ordinances could be changed the Comprehensive Plan process had to be finished. There will have to be a sub-committee to work on the landscape ordinance review, and she suggested that will be starting by late spring.

Ms. Callaghan asked where the community is who has done a great job in reducing their sod. Dr. Baker stated it is The Villages. Ms. Haigler added that if you go on their website, they have native landscaping layouts for all of their house designs. Dr. Baker added that they also give tours, and he can provide the contacts for that program.

Ms. Valenzuela suggested designating an area with certain dimensions that could be planted with native species. She also asked what outreach methods are used to get the word out. Dr. Baker stated advertising, giving talks, etc. He invited everyone to visit the Audubon House so that he could show everyone around. Dr. Baker said that COVID has slowed things down, and they have been using Zoom for most of their programs now. They also brought in experts. His group is run mostly with volunteers, and he invited anyone who wants to join to do so. They also have a newsletter as well as a website which provide information. Ms. Haigler stated that Sebastian promotes the Audubon Society on its website as well.

Ms. Haigler addressed the subject of feral cats and the impact of feral cats regarding the catch-and-release program and how detrimental it is to the songbird populations. Dr. Baker stated that is a delicate subject. He agrees on the catch-and-release program being detrimental.

Mr. Stadelman thanked Dr. Baker for his presentation and gave the address for the Audubon House as 195 Ninth Street Southeast, Oslo Road, Vero Beach, Florida. The phone number is 772-567-3520. He stated the hours are 9:00 a.m. to 1:00 p.m. Monday through Friday. He stated that the word should be gotten out that there is real value to having more trees, and it has to be monetary. There may be different ways of incentivizing landowners or developers in this regard.

Dr. Baker stated that if anyone wants to buy plants, to come on Wednesdays, Fridays and Sundays from 9:00 a.m. to 11:00 a.m. Ms. Lovell asked if there are any upcoming planting events where volunteers are going to be needed. Dr. Baker stated they will need help on January 15th and 16th at the County offices beginning at 9:00 a.m. Ms. Haigler said if he sends her the information, she will send it out to the Board members.

Ms. Haigler suggested approaching the Parks and Recreation Board and asking them to partner with the NRB on planting trees. There could be a goal set of planting 100 trees this year on City property. She asked what the Board members think of that and if a couple of the Board members would like to come to Parks and Recreation's next meeting to discuss this. It was the consensus of the Board that this is a good idea. Ms. Haigler suggested that the Sustainable Sebastian project be a City-wide initiative, not just an NRB initiative.

B. Begin Earth Day Planning

1. Define key tasks and assign champions for each from Board

Ms. Haigler stated that, since there are three people missing tonight, she wanted to keep things basic. The first thing is for someone to reach out to Brian O'Neill. Mr. Stadelman said he would do that. She also asked for someone to access the NRB g-mail just for Earth Day and send out "Save the Date" announcements. She suggested using a scan of an original piece of art from the Art Club to accompany the wording. Ms. Ware stated she could do that. Ms. Haigler stated the hours of the event are from 9:00 a.m. to 4:00 p.m., but some of the Board members get there very early.

Dr. Mosblech said she has done the "Save the Date" mailings in the past, and she would do it again. She needs the login information for the NRB e-mail. Ms. Haigler stated she would see that Dr. Mosblech gets that.

Mr. Stadelman called on someone to handle the gopher turtle event. Ms. Valenzuela volunteered for that.

Ms. Valenzuela brought up the subject of bands for the event. Ms. Haigler stated the same bands participate every year. There may be room for more bands, however.

Ms. Ware stated she will handle the poster contest again. She would like to be able to include more than one school. She asked if the Audubon House might want to participate in something like that, since they are associated with three elementary schools. Dr. Baker stated the students are very interested in art, and they have an art teacher at the Audubon House. Ms. Ware asked that the contact information on the art teacher be given to Ms. Haigler so she can give that information to Ms. Ware.

VIII. Old Business

IX. Member Matters

Ms. Valenzuela proposed for discussion the idea of producing a documentary. She suggested starting out small, like taking one waterway and getting the entire community to plant floating water-cleansing gardens that are native, maybe even food-bearing plants along a waterway. Mr. Stadelman stated this subject can be discussed as an agenda item at a future meeting. He advised Ms. Valenzuela to contact Ms. Haigler so that the full Board can discuss it in that manner. She added that there is a Sustainable Sebastian Action Plan with a lot of items that have been set as priorities for which there can be budgeting obtained. Once those items have been completed, that would be the time to bring this suggestion to the forefront. Ms. Haigler advised Ms. Valenzuela to formulate an action plan with estimated resources required and bring it in to her. They could then present it to her supervisor. There was then general discussion about the Sunshine Laws and how they apply.

Ms. Callaghan brought up the subject of docking and launching sailboats and that it would be great if there were some shorelines where people could launch and/or dock their sailboats. Ms. Haigler stated that is a great suggestion and advised Ms. Callaghan to bring it up at a future Parks and Recreation meeting. She added that this suggestion fits in with Sustainable Sebastian, as those boats are not burning hydrocarbons. She brought up the item for the next agenda, having Emily Dark as a guest speaker. Ms. Callaghan wanted to recommend that everyone be here, as the presentation means more if it can be attended in person rather than on a screen. Ms. Haigler will contact Ms. Dark so that she has all the information regarding where and when the meeting will take place.

Dr. Mosblech had a point to make about Ms. Valenzuela's idea for a documentary. She thinks it is worthwhile to pursue some video manner of advertising our efforts. For example, after the Earth Day Festival she knows there is press about it. There could also be video clips summarizing what the NRB does such as clean-up events, etc. to allow citizens to see what is happening and what effect these things have that can be put on Facebook, etc. She suggested Ms. Valenzuela look at the Sustainable Sebastian Action Plan to see if there are any places where there is opportunity for public outreach. Ms. Haigler added that a video was made of the oyster garden, and it was great to highlight the things that were already being done.

Mr. Stadelman thanked everyone for participating in preparations for the Christmas Parade, and he looks forward to a very productive year 2022 for the Board. He said it sounds like there is some interest in doing a documentary or a PSA.

X. Staff Matters

Ms. Haigler wanted to talk about how awesome the LID workshop was last month. Mr. Stadelman said it was great, and there are other LID workshops being done in the County as well. He sees a lot of cooperation between the City of Sebastian and the County moving forward. Ms. Haigler stated there were 40 people who attended. She said there were several people who attended the meeting and others who saw it on the broadcast afterwards who wanted to volunteer. She also received several phone calls from residents who asked questions. She would like to do an LID page to add to the NRB website.

XI. Items for next Agenda

A. Guest Speaker, Emily Dark, Indian River Aquatic Preserves Program

XII. Adjournment

There being nothing further, Mr. Stadelman called for a motion to adjourn. A motion to

adjourn was made by Ms. Callaghan, seconded by Ms. Ware, and approved unanimously via voice vote. Meeting was adjourned at 7:40 p.m.

By: _____ Date: _____
jg



NATURAL RESOURCES BOARD AGENDA TRANSMITTAL FORM

Council Meeting Date: March 1st, 2022

Agenda Item Title: IV. APPROVAL OF MINUTES **-ACTION ITEM**
February 1st, 2022 Meeting Minutes

Recommendation: Submitted for Board Member approval

Background:

If Agenda Item Requires Expenditure of Funds:

Total Cost: n/a

Attachments: Meeting Minutes from the February 1st, 2022 Meeting

**NATURAL RESOURCES BOARD
MINUTES OF REGULAR MEETING
FEBRUARY 1, 2022**

I. Chairman Stadelman called the Natural Resources Board meeting to order at 6:00 p.m.

II. Pledge of Allegiance was recited by all.

III. Roll Call

Present:

Ms. Ware

Dr. Carrier

Ms. Callaghan

Mr. Carrano

Mr. Stadelman

Dr. Mosblech -- Zoom

Mr. Bradley -- Zoom

Not Present

Excused

Ms. Lovell

Ms. Valenzuela

Also Present:

Ms. Kim Haigler, Environmental Planner

Ms. Barbara Brooke-Reese, MIS Manager

Ms. Janet Graham, Technical Writer

III. Announcements

Ms. Haigler announced that the Pelican Island Wildlife Festival, which the NRB had participated in in the past, will be holding a festival on March 12 and 13, but it will not be at Riverview Park. It will be at their refuge, a much smaller event focusing on activities and outreach rather than vendors. The hours are from 10:00 a.m. to 4:00 p.m. at the wildlife refuge. She has informed them that the NRB would be interested in helping them if they need anything, and they will get back to her.

Also, Indian River County is hosting a series of workshops on the future of growth and land use in the County. It is an interesting series of workshops. The next one is this Thursday, February 4th, 10:00 a.m. to 12:00 noon at the Intergenerational Center on Oslo Road. It is regarding discussing options for responsible growth, etc.

V. Public Input

Dr. Graham Cox, Sebastian -- He reviewed two articles appearing in “TC Palm” regarding the Indian River Lagoon, and he offered to give them to Ms. Haigler after his presentation for dissemination among the Board Members. He read excerpts from each article regarding the death rates of manatees, which appears to be due to starvation. This is due to the seagrass disappearing, on which the manatees feed. The articles dealt with the lagoon as a whole and what is thriving and what is not and what humankind can do to help the situation (SEE ATTACHED).

VI. Agenda Modifications

- A. Guest speaker Keema Linderman, Pelican Island Elementary EcoTroop, is cancelled and will be rescheduled for next month’s meeting.
- B. Guest speakers this evening will be Irene Arpayoglou and Kaitlyn Britton, FDEP’s Indian River Lagoon Aquatic Preserves Program

VII. New Business

Ms. Arpayoglou spoke on the “Leave No Trace” initiative that the Indian River Lagoon Aquatic Preserves office started up a few years ago. She made a PowerPoint Presentation (SEE ATTACHED) reviewing the program. Her office is part of the Florida Department of Environmental Protection, Office of Resilience and Coastal Protection. Her office manages 7 of the state’s 42 aquatic preserves. Her office is in Fort Pierce and manages 7 aquatic preserves starting from the Mosquito Lagoon in Volusia County, the Banana River, and the 3 that comprise the Indian River, the Northport St. Lucie River, and Loxahatchee Lake Worth Creek. They also manage spoil islands in the Indian River Lagoon for recreation and for conservation. Her presentation covered the various programs that her group is involved in. She stated that her office is happy to partner with the NRB and provide education and outreach of the “Leave No Trace” program. She stated that she and Ms. Britton brought materials that they will leave for the Board to be given out to the public for beach cleanups and waterway cleanups and such. She invited questions from the Board.

Mr. Stadelman --

- Asked regarding the Indian River area, does she know how many visitors come to this area. Ms. Arpayoglou stated she does not have those numbers.

- He also asked, if everyone would do just one thing, what would that one thing be. Ms. Arpayoglou said it would be to have everyone understand more about how everyday behaviors are connected to the Lagoon. Everything that people do, whether in the water or in the uplands, has an impact, including use of fertilizer on lawns, the vegetation that is planted, or boating activities on the waterways, etc. She emphasized that humans are part of the ecosystem, and we have to understand that.
- Asked if there are incentives for behavior modifications such as discounts for licensing fees if people take a course, etc. Ms. Arpayoglou stated there are businesses like kayak outfitters that, if people rent from them and bring back a certain amount of trash, they get a discount on their rental fees. She mentioned other programs that could be instituted that would provide incentives.

Ms. Callaghan --

- Mentioned that the NRB has been involved in some of the Indian River cleanup efforts. The spoil islands in particular have impressed the Board in terms of the sheer volume/weight of what was brought back on the collection event days. She said that that is one of the goals of the Sustainable Sebastian project. She wondered if there could be some signage, etc. installed at the two largest launching areas that would help educate and remind the public on the “Leave No Trace” program. Ms. Arpayoglou stated that at some beach accesses buckets have been placed that the public can get, and then when they are walking the beach, they pick up trash and bring it back in their bucket. That is something that could be potentially used at a boat ramp. However, there would need to be something like a dumpster available to dispose of the trash. Ms. Haigler discussed having a dumpster available at those sites on occasion.
- Ms. Callaghan also asked, when boaters register, is any of this material made available to them. Ms. Arpayoglou said that would be a question of getting the material to the DMV where the registration is done. She also stated they left “Leave No Trace” materials at West Marine stores where there were workshops held. DEP also has a clean boater program.
- Asked if there are any spoil islands that still need to be adopted in Indian River County. Ms. Arpayoglou stated that IR-3 may be available. That is the one right across from Squid Lips. Mr. Stadelman suggested that the NRB might like to adopt an island. Discussion was held regarding the logistics of getting out to the island, and it was the consensus that the NRB should adopt an island.

Ms. Ware --

- Stated that there is a Power Squadron here in Sebastian. They are meeting in February for training purposes, and she would be happy to take some flyers there. Ms. Arpayoglou stated that her office has done outreach with the Power Squadrons in Martin County as well. She added that there is also an island adoption program for the recreational islands. Of the 38 recreational islands that are in this region, there are approximately 29 of them that have already been adopted. Having the island adoption program helps her group a lot because people take ownership of the island and care for it, and they let her know when something needs addressed.

Dr. Carrier --

- Stated the State of Florida has an online boating class that is required for young people in order to operate boats, working with the State, regarding educational programs that have a component in there that talks about this. That may be a useful way to start these kids out young, and it might be something we might interface with. Coastguard Auxiliary who teaches safe boating classes also has an environmental component that we might collaborate with the auxiliary to see if they could expand that same kind of thing. Ms. Arpayoglou stated that is a good suggestion, as boating regulations also have litter laws.

Ms. Haigler asked what the NRB can do to assist with outreach. Ms. Arpayoglou suggested getting the word out to boaters. She has plenty of material that she can give the Board to hand out to the boaters. Ms. Haigler asked if Ms. Arpayoglou is available to participate in the NRB's Earth Day event. Ms. Arpayoglou stated her group will not be available. She added that she might be able to get the Friends of the Spoil Islands group to participate.

Ms. Arpayoglou described the "BARK Ranger" program. She said it is an educational program for dog owners to enjoy the outdoors with their dogs. Ms. Haigler thinks this is a great program, and it is definitely useful here in this area. There are several conservation areas within the City where people go with their pets, and this is really relevant in the City. Ms. Arpayoglou said that Ms. Britton will be taking the lead on the BARK Ranger program, and she will be able to do some education and outreach and some training classes here.

VIII. Old Business

A. Earth Day Event Planning

Ms. Haigler referred to an outline of the activities, etc. for the event that addresses the events and what/who is needed to help. (SEE ATTACHED) After discussion, it was the consensus that the traditional-style scavenger hunt format will be used this year, and the hunt will be held inside the park or immediately adjacent to it. Ms. Ware suggested getting a kids group to help with the gopher tortoise event. Discussion was held on the living docks, and it was decided that that event should be held again this year. Ms. Ware volunteered to get the information out on the online calendars, and Mr. Stadelman will handle getting the printed calendars updated. There was additional general discussion among everyone regarding other matters relating to Earth Day.

IX. Member Matters

Ms. Ware discussed the Sebastian Art Studio Tour, which is February 12th. The event is from 10:00 a.m. to 5:00 p.m., and it gives the public an opportunity to meet the artists.

Ms. Callaghan stated that she attended the MRC seminar, which is "What You Plant Matters." She said that on March 10th the Lagoon health report card will be available. It will be posted on their website, and they will have a Zoom presentation as well.

Mr. Stadelman thanked everyone for their participation.

X. Staff Matters -- None

XI. Items for Next Agenda

Ms. Haigler stated there will be more planning for Earth Day as well as discussing adopting a spoil island and an update on the oyster mat wraps. Also, Keema Linderman from the Pelican Island Elementary EcoTroop will be a guest speaker at that meeting.

XII. Adjournment

There being no further business, Mr. Stadelman called for a motion to adjourn. A motion to adjourn was made by Ms. Ware, seconded by Mr. Carrano, and passed unanimously via voice vote. The meeting was adjourned at 7:05 p.m.

By: _____ Date: _____
jg



NATURAL RESOURCES BOARD AGENDA TRANSMITTAL FORM

Council Meeting Date: March 1st, 2022

Agenda Item Title: VIII. OLD BUSINESS
Item B. Earth Day & Arbor Day Celebration Planning

Recommendation: Submitted for Board Member review

Background:

If Agenda Item Requires Expenditure of Funds:

Total Cost: n/a

Attachments: 2022 Earth Day Celebration Planning Notes

2022 Sebastian NRB Earth Day Celebration Plans

Where- Riverview Park Sebastian, Florida

When- April 23, 2022

Time- 9:00am-4:00pm

Set up- 7:00am-8:30am

Email- nrbeearthday@gmail.com

Retail / Food Vendors (Ron, Kim, Nikki)

- ~~Send “save the date” notices to all previous vendors/ participants (Nikki)~~
- ~~Add online applications to the event website. (Kim)~~
- Confirmation emails to be sent to all complete applications- each Friday **(Ron, Kim)**
- Add each to the site map as they are processed **(Ron, Kim)**
- Vendor Packets (Locations, rules, maps) will be emailed out to each vendor, and posted on the event website by **April 15th. (Ron, Kim)**

Environmental Organizations (Kim)

- ~~Create/ update spreadsheet of organizational contacts~~
- ~~Send direct invites to all “environmental contacts,” find new contacts for any “undeliverable” emails~~
- **Members help reach out to organizations they would like to see participate- we have more room! (ALL)**

Waste Management (Kim)

Debbie Perez 772-413-9997

- ~~Debbie has confirmed the date for this year. Household /E-waste at Barber Street Sports Complex and Shredding in Riverview Boat Parking.~~
- WM Flyers will be distributed with WM bills the month before. Also to be posted on website, TV channel, and FB Page. Submit work order.
- WM also to supply recycling bin to be placed in the boat parking lot.
- Paper Shredding & Electronic Disposing traffic to be directed by City.

ART CLUB (Donna)

- The Art Club will be holding its annual Lagoon Art Show and Sale during event.
- Also hosting the art poster contest and doing face painting.
- 2PM poster contest winner announced on stage.

K.I.R.B. (KH)

Michael Ansley

- Michael Ansley is new KIRB contact
- KIRB usually hosts a clean-up from the event.
- May also host an activity?
- We will also request that she supply six recycling bins and trash bags as they did in previous years.

I.R.C. Fire Rescue Permit (Ron)

- The second page of all vendor applications must be submitted with our permit, along with the event layout, and locations of all cooking devices.
- The application and \$60.00 check is due to the City by **April 16th. (Kim)**

State Food Vendor Permit (Ron, Kim)

- Lisa Franz, our local representative, must receive a list of food vendors, along with their license numbers and a map of their locations by **March 26th**.
- State of Florida Division of Hotels and Restaurants need to be notified by **April 16th** for Food Vendors to participate. Barbara Schoenly- Senior Inspector 400 W. Robinson St, N-802 Orlando, Fl. 32801-1757 Voice:850-487-1395 Fax: 407-317-7839 w.MyFloridaLicense.com/dbpr
- Our local representative lisa.franz@myfloridalicense.com 321-200-5172

Entertainment (Brian O'Neil)

- Chaos Sound, will be providing sound services again this year.
- Tai Chi Demo at 9:15-10:00AM
- Line-up: Jason Nail, Golden Ukers, Robert Johnson Band
- 2PM poster contest winner announced on stage.

NRB Website (Kim)

- ~~Event Flyer posted to NRB Website, on new event site, FB Page, and the Public Access Channel. The fillable vendor applications are posted on event website.~~
- Kim will continue to keep site updated

Raffle ()

- Most prizes to be donated by willing vendors, request for prizes is on the participant/ vendor application.
- Ron will list all vendors who checked on their application that they will be donating and print spreadsheet for us.
- Vendor prizes will be collected as the vendors arrive and registered on a form.
- Ask for cell# of raffle ticket, so winner may be notified

MOC (Charles)

Charles to announce the bands, ask environmental trivia, and give out raffle prizes.

Be a Gopher Tortoise ()

- Structure and materials need to be picked up before event, and brought to park
- Booth usually run day of by volunteers.

Scavenger Hunt ()

- Traditional style hunt this year
- **Compile previous scavenger hunt questions, send to members for review/ideas (Kim)**
- Grand prize to be sponsored by Sebastian Daily
- Create new "clip boards" for this year **(Kim)**

Other Activities (Various Participating Organizations)

- There is a request for participants to sponsor environmental themed activities.
- Ron to create list from vendor applications.
- Kim to assist in signage and any other materials needed for activities.

Living Docks (IRC Coastal Engineering, Thomas, Jeff)

- Assess the success of last year's wraps at Twin Piers
- Determine new piling locations to be wrapped
- Estimate # wraps needed and place order with IRC by **March 25th**.
- **Create flyer and solicit for volunteers (Kim)**

Volunteers (Ruth)

- Volunteers are needed to participate in the clean-up event and assist with activities.
- Boys and Girls Club, Sebastian Charter Middle School, ??
- Notify prospective organizations that we will have a volunteer sign-in sheet at the NRB booth and will gladly submit individual volunteer hours to their respective organizations.

NRB Booth (All)

- Still have Tablecloths, banners, and banner stands from last year
- Main Messages:
Sustainable Sebastian, Reduce single-use Plastic/Litter Quitter, Plant more natives
- **Need volunteers to make seed packets and fold brochures**
- **Any Give-Aways for this year?**

Advertising (Kim, Donna).

- Create flyer (Kim)
- ~~Printed copies of flyer, along with PDF and PNG versions emailed to Board Members to disperse.~~
- **Create School Board color flyer with disclaimer to school board for approval, then they will add to the digital backpack. (Kim)**
- Need to search out local online event calendars to market event.
- Paper/ Magazine Advertising: Kim to write press release to disperse.
- Create half page flyers and print for local distribution. **(Charles to deliver)**
- **New Street Banner?**

Red = needs a lot of help

Orange= working but not completely event ready

Green= Planned and on track

CITY OF SEBASTIAN'S
NATURAL RESOURCES BOARD
PRESENTS

EARTH DAY & ARBOR DAY CELEBRATION 2022

ENTERTAINMENT SCHEDULE

FREE Giveaways and Door Prizes Will Be
Announced Throughout the Day!

9:00 AM

City Council Proclamation

9:15-10:00 AM

World Tai Chi Day Demonstration

10:00 - 11:00 AM

Jason Nail

11:00 AM - 1:00 PM

The Golden Ukes

2:00 PM

Winners of Poster Art Contest Announced

2:00 - 4:00 PM

The Robert Johnson Band

**Sound Services
provided by:**



VISIT THE
EVENT WEBSITE:

