



HOME OF PELICAN ISLAND
NATURAL RESOURCES BOARD
AGENDA

REGULAR MEETING
TUESDAY, MARCH 2ND, 2021 - 6:00 P.M.
1225 MAIN STREET, SEBASTIAN, FL

*“To improve the quality of life in Sebastian by nurturing
the balanced relationship between our citizens and our environment by
protecting, preserving and promoting our natural resources”*

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF MINUTES **-ACTION ITEM**
February 2nd, 2020 Meeting Minutes
- V. ANNOUNCEMENTS
Item A. ELC Environmental Coalition
Item B. Pelican Island Wildlife Festival Cancelled
- VI. PUBLIC INPUT
- VII. NEW BUSINESS
- VIII. OLD BUSINESS
Item A. Earth Day & Arbor Day Celebration planning for April 24, 2021
 - i. Item by Item Discussion
 - ii. Board Member Updates and Assignments
- IX. MEMBER MATTERS
- X. STAFF MATTERS
- XI. ITEMS FOR NEXT AGENDA:
Item A. Earth Day & Arbor Day Celebration Final Plans
- XII. ADJOURNMENT

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE ON THE ABOVE MATTERS, WILL NEED A RECORD OF THE PROCEEDINGS AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH APPEAL IS TO BE HEARD. SAID APPEAL MUST BE FILED WITH THE CITY CLERK'S OFFICE WITHIN TEN DAYS OF THE DATE OF ACTION. (286.0105 F.S).

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), ANYONE WHO NEEDS SPECIAL ACCOMMODATIONS FOR THIS MEETING SHOULD CONTACT THE CITY'S ADA COORDINATOR AT (407)-589-5330 AT LEAST 48 HOURS PRIOR TO THIS MEETING. TWO OR MORE ELECTED OFFICIALS MAY BE IN ATTENDANCE.



NATURAL RESOURCES BOARD AGENDA TRANSMITTAL FORM

Council Meeting Date: March 2nd, 2021

Agenda Item Title: IV. APPROVAL OF MINUTES **-ACTION ITEM**
February 2nd, 2021 Meeting Minutes

Recommendation: Submitted for Board Member approval

Background:

If Agenda Item Requires Expenditure of Funds:

Total Cost: n/a

Attachments: Meeting Minutes from the February 2nd, 2021

**NATURAL RESOURCES BOARD
MINUTES OF REGULAR MEETING
FEBRUARY 2, 2021**

I. Chairman Stadelman called the Natural Resources Board to order at 6:00 p.m.

II. Pledge of Allegiance was recited by all.

III. Roll Call

Present:

Mr. Stadelman

Mr. Carrano

Ms. Ware

Dr. Carrier (a)

Mr. Powers (Zoom)

Dr. Mosblech (Zoom)

Ms. Callaghan (Zoom)

Mr. Bradley (a)

Not Present:

Ms. Lovell -- Excused

Also Present:

Ms. Kim Haigler, Environmental Planner

Ms. Barbara Brooke-Reese, MIS Manager

Ms. Janet Graham, Technical Writer (Zoom)

IV. Approval of Minutes -- January 5, 2021

All Board members having had a chance to review the Minutes, Mr. Stadelman called for a Motion. A motion to approve the Minutes of January 5, 2021 as presented was made by Mr. Carrano, seconded by Ms. Ware, and approved unanimously via voice vote.

V. Announcements

A. Purchase of water refill stations approved by City Council

Ms. Haigler stated this was approved at the January 13th meeting. The water refill stations have been purchased. When they arrive, they will be installed at Riverview Park, and staff is optimistic that they will be installed by Earth Day. She stated that Community Development is partnering with Parks to expand bike racks throughout the City.

VI. Public Input

Frank Nolan, Barber Street, Sebastian addressed the homeless issues in Sebastian. He stated last Thursday from 12:30 a.m. to 4:30 a.m. he went around the community and found 32 homeless people, 10 in Sebastian. There is no place in Sebastian for those people to go and no help available for them. He is asking for the City to come up with a program to help people. Mr. Stadelman asked if Mr. Nolan feels there are more people than the 32 whom he counted. Mr. Nolan stated he knows there are more, but they may be in their cars or in the woods. There are several different places where they might be, and there are no shelters in north Indian River County. Ms. Haigler recommended that Mr. Nolan contact the County Commissioners, as that matter is within their purview, and she offered to provide Mr. Nolan with the contact for the Commission. Mr. Stadelman told Mr. Nolan that Ms. Haigler is a great resource for him. There being no one else in chambers or on Zoom, Mr. Stadelman moved to the next item on the agenda.

VII. New Business

A. Event items Requiring Budget Approval

i. **Golden Ukers Fee** -- Ms. Haigler said this group performed at the last Earth Day event and were very popular. They are asking for a small fee of \$100.00. She needs approval from this Board for that amount. A motion to allocate \$100.00 for the Golden Ukers to perform at the 2021 Earth Day event was made by Ms. Ware, seconded by Mr. Carrano, and approved unanimously via voice vote.

ii. **Litter Quitter Folders and Window Stickers** -- Ms. Haigler said the Litter Quitter folders have been discussed in the past, and these are something that can be worked on now. She described what these folders will look like and what information they will contain. She also talked about the window stickers that she has researched. She suggested, instead of a sticker, a decal that can be removed easily and can be put wherever it works best for the businesses. She is suggesting a 12- x 12-inch decal, as they will be more easily seen. She reviewed the prices she has found so far, but she will get with the City's Procurement Coordinator to get the best prices on the items. She asked if anyone had questions/comments. A general discussion ensued among Board members regarding the costs involved. Mr. Stadelman inquired about recyclable straws, and Ms. Haigler said that is the responsibility of the vendors. She stated she will make some samples of the items to show the Board members at the next meeting. She will also look for better prices, and those can be discussed at the next meeting.

iii. **NRB Booth Display Items** -- Ms. Haigler suggested using tablecloths that are fitted to the tables and will not blow away. The NRB logo can be put on them, and they can be used over and over in the future. There was general discussion about how to prevent items from blowing away, and it was the consensus that the tablecloths are a good idea. Ms. Haigler also discussed the posters and banners that are shown on the page attached to the agenda and that they can be used again and again. Dr. Carrier stated that using items that can be used in the future speaks to the very intent of the Sustainable Sebastian program. It was the consensus that a good display is important. Ms. Haigler asked for a motion to approve the price ranges that have been discussed. A motion approving a budget of no more than \$500.00 to purchase three tablecloths and two posters was made by Ms. Ware, seconded by Dr. Carrier, and approved unanimously via voice vote.

iv. **Environmental Reference Cards** -- Ms. Haigler presented a sample of the cards. She explained that one QR code takes you to the NRB website. There is a code that takes you to the NRB recycle page which has all the County recycle information. The Indian River Lagoon code takes you to the Indian River Lagoon Council's page. Local Landscaping takes you to the City's landscaping page. City Parks and Amenities takes you to Leisure Services, and it has an interactive map with all the parks. The Conservation and Trails code takes you to the County conservation site. That has a trails app that shows all the stormwater parks and all the conservation areas. A full interactive trail map app is also on that site. The Swales, Canals and Stormwater code takes you to the City's stormwater page. It was the consensus of the Board members that the card is a great idea. Ms. Haigler thanked Dr. Mosblech, as the card was her idea. Ms. Haigler said she can update them whenever necessary. She said it would be cheaper to have a printer print them. She stated 500 of them would be \$56.00. She said if the Board will approve the cards and the sites this evening, she will go ahead and get them ordered. A motion approving the expenditure of \$56.00 for the cards was made by Mr. Carrano, seconded by Ms. Ware, and passed unanimously via voice vote.

VIII. Old Business

A. **Earth Day & Arbor Day Celebration planning for April 24, 2021**

i. **Vendor notice and online application** -- Ms. Haigler stated the vendor notices have already been sent out. The online applications will be

ready for adding to the website shortly. She emphasized that because the vendors submit the application, they understand that it does not mean it has been approved, and staff will contact them once their application is approved.

ii. **Board member updates** -- Ms. Haigler went through the updates as follows:

- Retail and Food Vendors -- Mr. Carrano had volunteered to help with mapping at the Park. It was decided that Ms. Haigler, Mr. Carrano, and Ms. Ware will do that next week.
- Waste Management -- Ms. Haigler received information today with information on household e-waste recycling and shredding events that will coincide with Earth Day.
- Art Club -- Ms. Ware volunteered to meet with Ms. Haigler and Mr. Carrano at Riverview Park next week.
- Entertainment -- Ms. Haigler stated that Kathy Falzone from the Community Center has stated that her tai chi class will be present to open the event.
- NRB website -- The flyer is up on the website with the entertainment schedule. It is on the website as a PDF, so copies can be made right from the website.
- Living Docks -- Ms. Haigler has spoken to Mr. Bradley about reaching out to the scouts. She also said if a lifeguard is needed, she can do that.
- Advertising -- Ms. Ware had volunteered to search out some sites where the event can be posted. She went through a list of how the Art Club distributes their flyers, and it does not cost anything. She will email Ms. Haigler a copy of that list. Ms. Haigler said at the next meeting she will need a list of expenses that may be involved so that she can get it approved. Ms. Ware stated that "Sebastian Daily" may put the flyer on their paper for free. Ms. Haigler stated she would contact Andy Hodges.
- Ms. Ware stated she has reached out to a teacher at the Charter School, and they are interested in doing a poster contest, and the posters would be displayed with the Art Show at the Earth Day event. She will contact some of the Litter Quitter members to see if they would contribute some prize money or a free dinner, etc. Ms. Haigler said she has a form letter on City letterhead that states what the event is, etc., and she will update the letter and get it out to Ms. Ware.
- Dr. Mosblech volunteered to forward information on the poster contest to teachers at Vero Beach High School. She also had

forwarded a cost-comparison sheet for single-use plastics vs. sustainable items to Ms. Haigler. Ms. Haigler stated that at the last meeting Dr. Carrier volunteered to assist with that, and she gave him the information that she and Mr. Benton had collected up to this point. Dr. Mosblech inquired if there were any updates concerning the serving of beer. Ms. Haigler stated the beer will be served in green cups. The beer is being donated, and the non-profits are serving it and get to keep the benefits of serving the beer, so they will invest in the cups.

IX. Member Matters

Mr. Stadelman asked the new Board members to introduce themselves. Mr. Bradley, Dr. Carrier, and Mr. Powers introduced themselves and gave short synopses of their experience related to environmental subjects.

Dr. Mosblech reviewed that she happened to be at one of the City's playgrounds and saw a sign that indicated that the City is using the best management practices for applying pesticides. She has also been told by Ms. Haigler that signage is being placed in any area where pesticides are being used, alerting the public three days before they are actually applied. She was happy to hear that and appreciates all the hard work that went into implementing that IPM Plan. Dr. Mosblech also posed the question of what the City can do to expand renewables for some of the proposed housing developments that will be coming into the City. She would like the City to do something to bring awareness to new homeowners of methods other than natural gas that can be used in these new developments. Ms. Haigler suggested that is something that could be looked at as it relates to the Comprehensive Plan. She will forward that suggestion to Lisa Frazier, the Community Development Director.

Mr. Stadelman volunteered to add information regarding solar.

X. Staff Matters

Ms. Haigler stated that the next meeting will be focused on Earth Day and Arbor Day planning. She will also be sending emails out to the Board members during the next few weeks detailing what tasks still need to be completed so that at the next NRB meeting plans are complete for the Earth Day/Arbor Day event.

XI. Items for Next Agenda

A. Earth Day & Arbor Day Celebration Planning

XII. Adjournment

There being no further business, Mr. Stadelman called for a motion to adjourn. A motion to adjourn the meeting was made by Dr. Carrier, seconded by Ms. Ware, and approved unanimously via voice vote. The meeting was adjourned at 6:52 p.m.

By: _____

Date: _____

ig



NATURAL RESOURCES BOARD AGENDA TRANSMITTAL FORM

Council Meeting Date: February 2nd, 2021

Agenda Item Title: XIII. OLD BUSINESS
Item A. Earth Day & Arbor Day Celebration planning for April 24, 2021
i. Item by Item Discussion

Recommendation: Submitted for Board Member Discussion

Background:

If Agenda Item Requires Expenditure of Funds:

Total Cost: n/a

Attachments: Earth Day and Arbor Day Celebration Plans Summary

2021 Sebastian NRB Earth Day Celebration Plans

Where- Riverview Park Sebastian, Florida

When- April 24, 2021

Time- 9:00am-4:00pm

Set up- 7:00am-8:30am

Email- nrbeearthday@gmail.com

Retail / Food Vendors (Ron, Nikki)

Online applications are available through the event website. Food Vendors are to be located north of the park, with the north parking spots being reserved for food trucks. Most vendors will receive their previous location, unless they specify otherwise. *KH will create the master map for the event.* Locations, rules and map layout will be individually, emailed out to each vendor, by **April 16th**. Application link has been emailed out and Ron will be sending out confirmation emails and maintaining spreadsheet.

Environmental Organizations (KH)

KH to compile list of local organizations and invite to participate in event. Members to provide contacts for organizations they would like to see participate.

Waste Management (KH)

Debbie Perez 772-413-9997

Debbie has confirmed the date for this year. Household /E-waste at Barber Street Sports Complex and Shredding in Riverview Boat Parking. WM Flyers will be distributed with WM bills the month before. Also to be posted on website, TV channel, and FB Page. Work order submitted. WM also to supply recycling bin to be placed in the boat parking lot. Paper Shredding & Electronic Disposing traffic to be directed by City.

ART CLUB (Donna)

The Art Club will be holding its annual Lagoon Art Show and Sale. Also hosting the art poster contest and doing face painting. *KH to get Donna letter for requesting prize donations.* 2PM poster contest winner announced on stage.

K.I.R.B. (KH)

Daisy Packer Morris 772-226-7738.

KIRB usually hosts a coastal clean-up from the event. May also host an activity. We will also request that she supply six recycling bins and trash bags as she did in previous years.

I.R.C. Fire Rescue Permit (KH)

The second page of all vendor applications must be submitted with our permit, along with the event layout, and locations of all cooking devices. The application and \$30.00 check is due by **April 16th**. A Check request must be submitted to the City by **April 9th**. Check to be addressed to: IRC Fire Rescue, 1801 27th Street Building A Vero Beach, 32960

State Food Vendor Permit (KH)

Lisa Franz, our local representative, must receive a list of food vendors, along with their license numbers and a map of their locations by **March 26th**.

State of Florida Division of Hotels and Restaurants need to be notified by **April 16th** for Food Vendors to participate. Barbara Schoenly- Senior Inspector 400 W. Robinson St, N-802 Orlando, Fl. 32801-1757 Voice:850-487-1395 Fax: 407-317-7839 w.MyFloridaLicense.com/dbpr
Our local representative lisa.franz@myfloridalicense.com 321-200-5172

Entertainment (Brian O'Neil)

Chaos sound, who provided sound last year, has generously offered to provide their services for free this year. April 24th is World Tai Chi Day; we will also open the event with a performance from our Community Center. Then we will feature the Golden Ukers, Robert Johnson Band, and Jason Nails. 2PM poster contest winner announced on stage.

NRB Website (KH)

Event Flyer posted to NRB Website, on new event site, FB Page, and the Public Access Channel. The fillable vendor applications are posted on event website.

Raffle (Charles, ?)

Most prizes to be donated by willing vendors, request for prizes is on the participant/ vendor application. Vendor prizes are collected as the vendors arrive and registered on a form. *KH to make form* and Ron will list all vendors who checked on their application that they will be donating. Volunteer needed to gather and inventory all prizes on the morning of the event and assist Charles.

MOC (Charles)

Charles did a great job in the past and we will have him on it again this year. He will announce the bands, ask environmental questions, and give out door prizes. *KH to make list of environmental questions*

Be a Gopher Tortoise (?)

NRB will be sponsoring the "Be a Gopher Tortoise" Activity. Structure and materials need to be set up, booth usually run by volunteers.

Scavenger Hunt (KH, Ruth)

Discussion of a new GPS-based hunt for this year. KH contacted Space Coast Geo Store for collaboration and prizes. Ruth submitted questions for the traditional scavenger hunt. **Need prizes.**

Chalk Art Contest (IRC SW) Cancelled due to schedule conflict

~~Alexis Peralta (772) 226-1565 with IRC Public Works Department/ Stormwater Division has agreed to host this activity this year. We have extra chalk from last year she can use. She had her own flyer of her activity and was in charge of picking winners, getting prizes donated and presenting the winners on the stage, by early afternoon. This year we have requested a volunteer cop be placed at the crosswalk across IR Drive, so participants can cross safely.~~

Other Activities (?)

There is a request for participants to sponsor environmental themed activities. Ron to create list from vendor applications. Hopefully, we get enough response on this that we don't need to sponsor other activities. Will evaluate and decide if we need to add an activity at April Meeting.

Living Docks (Marcus, Dr. Carrier)

IRC has premade oyster mats. Suggested activity of attaching them to the 3 municipal docks at Riverview Park. Will need a volunteer group to champion this activity and an NRB Board Member to coordinate. *KH to arrange for oyster mats from IRC and make volunteer request flyer for Marcus*

Volunteers (Ruth, Marcus)

Volunteers are needed to participate in the clean-up event and assist with activities. In 2019, our volunteers were primarily from the Boys and Girls Club and Sebastian Charter Middle School. SCMS has expressed wanted to volunteer again. Notify prospective organizations that we will have a volunteer sign-in sheet at the NRB booth and will gladly submit individual volunteer hours to their respective organizations.

NRB Booth (All)

Need to streamline our message to Sustainable Sebastian initiatives, solicit for volunteers, and promote our current projects. We should only be providing info that other booths are not. *KH to order tablecloths and presentation items*

Main messages:

- Sustainable Sebastian, **need volunteers to fold brochures**
- Reduce single-use Plastic/Litter Quitter: *Dr. Carrier to create spreadsheet of product comparisons*
- Plant more natives, **need volunteers to make seed packets**

Advertising (Donna, KH).

- Printed copies of flyer, along with PDF and PNG versions will be given to Board Members to disperse. *KH to make flyer.*
- School Board has to be contacted for approval of a color flyer added to the digital backpack.
- Need to search out local online event calendars to market event. We do potentially have funds for this but would require Board approval.
- Paper/ Magazine Advertising: *KH will write Press Release and have approved by City for distribution*

Red = needs a lot of help

Orange= working but not completely event ready

Green= Planned and event ready