

Sebastian Police Department



1201 Main Street
 Sebastian, FL 32958
 Email: spd@cityofsebastian.org
 Old Permit # _____
 Issue Date: _____

Telephone (772) 388-4436
 Fax (772) 388-4410
 Web Page: sebastianpd.org
 New Permit # _____
 Renewal Date: _____

ALARM SUBSCRIBER PERMIT APPLICATION

SUBSCRIBER INFORMATION

PLEASE PRINT CLEARLY

_____ Name of Resident or Name of Business	_____ Telephone Number
_____ Address of Alarmed Location _____ E-MAIL ADDRESS	(Check one) Residence <input type="checkbox"/> Business <input type="checkbox"/> If Business, normal hrs. _____

SUBSCRIBER MAILING ADDRESS (If different then above)

NAME: _____
 ADDRESS: _____
 CITY: _____ STATE: _____ ZIP: _____

Name of Resident or Business Telephone Number

ALARM COMPANY AND/OR MONITORING COMPANY:

Serviced by: _____
 Name of Alarm Company Telephone Number

Monitoring by: _____
 Name of Monitoring Company Telephone Number

TYPE OF ALARM (check all that apply)
 Burglary Alarm Panic Alarm Audible Silent Date of Installation: _____
(minimum of month & year)

PREMISES INFORMATION (check all that apply)
 Animals Chemicals/Haz-mat Who Owns Alarm Equipment: Resident Company
 Cats _____ Dogs _____ Birds _____ Other _____

Sebastian City Ordinance 0-99-15, requires the alarm user to renew this permit every year and to provide any changes to the above information within ten calendar days effective April 03, 2000.

RESPONSIBLE REPRESENTATIVES:
 List two responsible representatives that will be able to respond to an alarm activation.

PRIMARY: Name _____ Day Phone _____ Cell or Night Phone _____

SECONDARY: Name _____ Day Phone _____ Cell or Night Phone _____

The application fee of \$10.00 **must** be included with the application unless you already have a city decal. If you are paying by check or money order please make payable to the **City of Sebastian.**

Applicants Signature: _____ Date: _____

Accepted by: _____ Input by: _____ Date: _____

CASH

CHECK

CHECK # _____



SEBASTIAN POLICE DEPARTMENT FALSE ALARM REDUCTION OFFICE INFORMATION

1201 Main Street Sebastian, FL 32958
(772) 589-5233 Ext. 8281 or FAX 388-4410

Web Page: cityofsebastian.org

Dear Alarm User or Alarm Company Representative,

FALSE ALARM DISPATCH means an Alarm Dispatch Request to the police department, when the responding officer finds no evidence of a criminal offense or attempted criminal offense after having completed a timely investigation of the Alarm Site. An Alarm Dispatch Request which is canceled by the alarm business or the alarm user prior to the time the responding officer reaches the alarm site shall not be considered a false alarm dispatch.

SEC. 39-27 In Sebastian you must apply for and display the Alarm Sticker whether your system is monitored or not. Failure by an alarm company to provide information to the user that registration by the user is required, will result in a \$90.00 fine to the alarm company. The Alarm Sticker is to be placed on an unobstructed window which is visible from the street in front of the residence. An initial fee of \$10.00 must be submitted with completion of an application. Failure to complete an application and display the alarm sticker may result in fines. Alarm permits cannot be transferred to another person or residence. Alarm users are responsible for informing the alarm administrator of any changes that alter any information listed on the permit application within 30 days of changes.

- 1.) SEC. 39-28 Individual Apartment alarms if installed by the tenant must also apply for an alarm permit.
- 2.) SEC. 39-29 The owner/manager of an apartment complex must apply for a master alarm permit.
- 3.) SEC. 39-30 **You will be required to renew this permit every 365 days from the date of issue. If there are no false alarms during the previous 12 months there shall be no fee for renewal; otherwise the renewal fee shall be \$10.00.** All fines owed by an applicant must be paid before a permit can be renewed. Failure to renew will be classified as use of a non-permitted alarm system, and citations and penalties shall be assessed and, if notice of renewal was sent, there shall be no waiver of said penalty. Non-permitted alarms will be fined \$50.00 plus other fees.
- 4.) SEC. 39-31 System operation and maintenance are the responsibility of the alarm user.
- 5.) SEC. 39-32 Monitoring of alarms must be in full compliance with Florida Statutes and the alarm user should inquire with their company concerning this requirement.
- 6.) SEC. 39-34 Operating instructions shall be maintained at each alarm location.
- 7.) SEC. 39-37 A user's awareness class will be given on a "requested" basis by the Police Department and Indian River County Sheriffs Office. There is an administrative fee of \$35.00.
- 8.) SEC. 39-38 Fines will assessed for false alarms received as follows;
 - 1) A) 1st written notice, B) 2nd written notice & warning letter, C) 3rd written notice & mailed fine of \$50.00 with option to attend a user class, D) 4th written notice, mailed fine of \$100.00 and mandatory attendance of a user class, E) 5th written notice of possible revocation of permit, mailed fine of \$250.00
 - 2) Non-permitted alarms - A) 1st written notice to register & fine, B) 2nd written notice & fine, C) 3rd written notice & fine, D) 4th written notice & fine, E) 5th or more written notice & fine.

Be careful to make sure your alarm is properly permitted because
the fines can become very expensive!

- 9.) SEC. 39-39 Appeals of Determinations and Fines will be sent as a written request to the City of Sebastian Code Enforcement Board asking for a hearing within 10 calendar days from the receipt of the fine.
- 10.) SEC. 39-40 Revocation or suspension of a permit will be determined by the Alarm Administrator.
- 11.) SEC.39-41 Appeals of denial, revocation, or suspension must be sent to the Code Enforcement Board within 20 calendar days or the judgment of the Alarm Administrator will become final.
- 12.) SEC. 39-42 A person whose alarm permit has been revoked may be issued a new permit if they submit an updated application, pay any and all citations and fines and submit a notarized certification of inspected and repaired equipment as well as a certification that the alarm user has been retrained.
- 13.) SEC. 39-43 A person commits an offense if he violates by commission or omission any provision of this article that imposes upon him a duty or responsibility and is subject to a fine of not more than \$500.00 for each offense.

(NOTE TO ALL USERS) It is important that you have your system checked on a regular basis because backup batteries and sensors can fail. Have your alarm company check your system at least once a year.

If you have any questions concerning the application or your eligibility, please contact the False Alarm Reduction Office at 589-5233 Ext.8281