



INSPECTIONS

UNTIL FURTHER NOTICE, THE BUILDING DEPARTMENT WILL CONTINUE TO PERFORM REGULARLY SCHEDULED INSPECTIONS

EXCEPTION: INSPECTIONS THAT REQUIRE ACCESS TO THE INSIDE OF OCCUPIED RESIDENTIAL AND COMMERCIAL BUILDINGS.

VIDEO INSPECTIONS:

FOR INSPECTIONS THAT REQUIRE ACCESS TO OCCUPIED BUILDINGS, THE CONTRACTOR MAY PERFORM A VIDEO INSPECTION AND UPLOAD THE VIDEO TO THE PERMIT THROUGH [MyGovernmentOnline](#) DOCUMENT SUBMITTALS

VIDEO INSPECTIONS ARE LIMITED TO THE FOLLOWING PERMIT TYPES:

- AIR CONDITIONING REPLACEMENT
- WINDOW AND DOOR REPLACEMENT
- ELECTRICAL PANEL CHANGEOUT
- PLUMBING LINE REPLACEMENT

VIDEO INSPECTIONS MUST ADHERE TO THE FOLLOWING PROTOCOLS TO BE ACCEPTABLE. ANY VIDEOS REJECTED WILL REQUIRE AN ONSITE RE-INSPECTION: (AFTER COVID-19 OUTBREAK HAS PASSED)

VIDEO PROTOCOL

1. VIDEO MUST START AT THE STREET AND SHOW BUILDING ADDRESS NUMBER
2. VIDEO MUST BE CONTINUOUS FROM BEGINNING TO END WITH NO INTERRUPTIONS.
3. VIDEO MUST BE POINTED TO THE FLOOR WHEN WALKING FROM PLACE TO PLACE WHILE INSIDE THE BUILDING.
4. VIDEO MUST INCLUDE ALL POINTS OF VIEW FOR THOROUGH INSPECTION -- ie: ALL SIDES OF EQUIPMENT, ATTACHMENTS, LABELS, BREAKERS, WIRE SIZES, GROUNDING / BONDING, FASTENER SPACING, FASTENER TYPES, FITTINGS, ETC. (AS APPLICABLE)
5. UPLOAD VIDEO TO THE ISSUED PERMIT THROUGH [MyGovernmentOnline](#) DOCUMENT UPLOAD PORTAL
6. AFTER VIDEO IS UPLOADED, INSPECTION MUST BE SCHEDULED THROUGH [MyGovernmentOnline](#). PLEASE MAKE A NOTE THAT IT IS A VIDEO INSPECTION.

SEE SAMPLE OF VIDEO INSPECTION BELOW:

[SAMPLE VIDEO 1](#)

[SAMPLE VIDEO 2](#)

PLEASE CONTACT OUR STAFF AT [772-589-5537](tel:772-589-5537) IF YOU HAVE ANY QUESTIONS OR NEED ASSISTANCE