



**HOME OF PELICAN ISLAND
GROWTH DEVELOPMENT**

1225 Main Street
Sebastian, FL 32958
(772) 589-5518 Phone
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SIGN PERMIT APPLICATION

As governed by City of Sebastian Land Development Code Section 54-3-16, it is essential that all of the following questions be answered. Additional regulations can be found in Section 54-4-21. Before any outdoor advertising display within the corporate limits of the City of Sebastian, Florida or any addition shall be made to any existing sign, the owner or sign erector shall apply for a sign permit.

PERMIT # _____ DATE: _____ REC'D BY _____

SIGN LOCATION ADDRESS: _____

ESTIMATED SIGN VALUE: FAÇADE \$ _____ FREESTANDING \$ _____

CONTRACTOR NAME: _____ LICENSE # _____

ADDRESS: _____ PHONE: _____

CONTACT E-MAIL ADDRESS: _____

PROPERTY OWNER: _____ PHONE: _____

ADDRESS: _____

PROPOSED SIGNAGE:

NUMBER OF SIGNS: ELECTRICAL: _____ NON-ELECTRICAL: _____ SIGN REFACING: _____

COLOR: _____ DIMENSION (HEIGHT X WIDTH) _____ ILLUMINATED Y or N

LOCATION IN RELATION TO BUILDING/PLACEMENT: _____

IF FREESTANDING SIGN, LIST TOTAL SETBACK FROM FRONT, SIDE AND REAR PROPERTY LINES:

IF FAÇADE (WALL) SIGN, LIST SIDES AND DIMENSIONS OF BUILDING FAÇADE WHERE SIGN IS TO BE PLACED:

MESSAGE ON SIGN: _____

CONTRACTOR'S SIGNATURE: _____ DATE: _____

**STATE OF FLORIDA
COUNTY OF**

I hereby certify that on this _____ day of _____, 20____,
personally appeared _____ who is _____ personally known to me or who has _____ produced
identification. Type of identification produced: _____

Official Signature of Notary Public

Notary Seal



SIGN PERMIT APPLICATION PROCEDURES

1. Sign permit applications may be obtained from the City of Sebastian Building Department or on-line at Cityofsebastian.org Applications for sign permits are submitted to the Building Department for processing.
2. Upon receiving a zoning approval, the Building Department reviews the submittal to assure compliance with Florida Building Code and National Electrical Code.
3. Attach 2 colored copies of proposed sign
4. Submit 2 copies of Engineered plans, one with a raised seal showing compliance with 160 mph wind loading-exposure-B; use exposure-C if on or east of US Hwy-1 or adjacent to open areas greater than 600 ft.
5. Submit 2 site plans showing sign location or drawing of façade, include the position of the sign in relation to lot lines, nearby buildings or structures, sidewalks, right-of-ways, easements and intersections.
6. If monument sign, list other monument signs on property
7. If façade sign, list other signs displayed on same facade
8. Sign building permits are issued to licensed sign installation contractors, general contractors, and Building Contractors. Owners who own and operate their own business on the property and are not part of a rental or lease agreement may apply for an owner/builder permit.
9. **Fee Schedule for Sign Permits.** There is a **\$75** plan review fee. Building permit fees are per sign as follows: **\$45** per each non-electrical sign, plus **\$30** for each additional non-electrical sign on the property; **\$90** per each electrical sign plus **\$60** for each additional electrical sign on the property; **\$45** for each sign re-facing.