



1225 Main Street, Sebastian, Florida 32958
Tel (772) 589-5537

**STORMWATER UTILITY DEPARTMENT – APPLICANT INFORMATION SHEET
APPLICATION FOR PERMIT TO WORK IN A CITY RIGHT-OF-WAY / EASEMENT**

This sheet is part of an application for permission to perform work in a City right-of-way and/or easement in accordance with terms and conditions as set forth by the City Stormwater Utility Department.

Permit fee is \$250.00

Please attach a sketch of the proposed work with a written address / description of the location. All pages of the sketch document must clearly identify the applicant must also be dated and initialed by the applicant. Also attached should be a brief but clear description of the work to be performed and its general purpose. Must also provide sketch of how surface stormwater is being treated.

Name of Applicant: _____
Address _____
Name of Contractor _____
Address: _____
Contact Person: _____
Contact Numbers: Office _____ Cell _____ Email _____
Applicable License(s): _____

Location of Work: _____

This work is to be done in a City right-of-way _____ and/or easement _____
(yes / no) (yes / no)

This work is being done in and/or affects a:

Front Swale ___ Side Ditch ___ Rear Ditch / Channel ___ Culvert ___ Canal ___ Seawall ___
Other _____

Description of Work Involved: (Minimum coverage 1' from top of pipe and edge of road)

Will work require grade elevations to be set / checked? Yes ___ No ___

Estimated Dates of Start / Completion: _____ / _____

Applicant Signature: _____ Date: _____

City of Sebastian Use Only: All scheduled inspections to go through the Building Dept.

Pre-construction Inspection: _____ Date: _____
Final Inspection: _____ Date: _____

**CITY OF SEBASTIAN
RIGHT-OF-WAY / EASEMENT WORK PERMIT CONDITIONS**

1. No construction of any kind may be done in a City right-of-way or easement prior to an application or an issuance of a valid permit by the Stormwater Department.
2. Any area disturbed in a City right-of-way or easement must be restored to a condition equal to or better than the existing condition immediately prior to being disturbed. This includes (but is not limited to) proper compaction, grading, paving, seeding, mulching, sodding, etc.as the case may be as solely determined by the City. The quality of construction, materials, and workmanship shall be in accordance with City standards and meet City approval.
3. Applicant / permittee shall notify the Building Department (tel 772-589-5537) at least two (2) working days prior to the commencement of any construction activity, including but not limited to placement of concrete, paving of asphalt, installation of culverts, and /or backfilling of trenches so that the City may inspect installations as necessary. Applicant / permittee shall further notify the City in writing to request a final inspection and approval at the completion of the permitted activity.
4. An issued permit shall be valid for a period of 90 calendar days unless otherwise stated in writing on the face of the permit by an authorized representative of the City of Sebastian.
5. Applicant / permittee shall assume the responsibility for all maintenance, replacement, or removal of any right-of-way improvement authorized by this permit; and applicant / permittee further agrees by acceptance of this permit to indemnify and save harmless the City, its officers, employees, or agents, from any damages, claims, causes of action, or losses, whether for personal injury, loss of life or property damage arising from the actions or omissions of applicant, its officers, agents, or employees, associated with the placement, maintenance or removal of installations authorized by permit. The applicant agrees to use all reasonable care under the given circumstances to assure that members of the public are not unreasonably inconvenienced nor endangered by the activities conducted hereunder, including the use of reflectorized barriers, warning signals, flag persons and / or other prudent measures as described in the most recent edition of the Manual on Uniform Traffic Control Devices (MUTCD), published by the US Department of Transportation, Federal Highway Administration.
6. The validity of an issued permit is contingent upon applicant obtaining other necessary permits from any other agencies having jurisdiction in the matter. Further, issuance of a permit does not relieve applicant of liability for trespass to private property.
7. An issued permit shall be considered a license only for the limited purpose of installation, placement and maintenance of the improvements specified on the face of the permit, and does not convey any other right, title or interest of the City in the subject right-of-way / easement property.
8. Applicant / permittee agrees to remove or alter such permitted installations without objection or cost to the City as the City may direct, at any time, within a reasonable time after receipt of direction by an authorized representative of the City of Sebastian.
9. Applicant / permittee are cautioned that electrical, water, sewer, cable, telephone, and/or installations or utilities may be located within the construction area. Applicant / permittee is obligated to use and shall use the most diligent efforts to detect, locate and protect all such installations and shall coordinate construction with all other lawful users of the subject right-of-way / easement. Applicant / permittee shall be liable in every manner for all damages proximately resulting from its interference with or interruption of services provided by other lawful right-of-way / easement users.
10. At no time shall the construction block or interfere with the flow or operation of the stormwater drainage system.

I have read the above and duly acknowledge and accept the terms and conditions as outlined. I also acknowledge that additional terms and conditions may be further set out by the City in the matter of this application and I agree to fully comply with and abide by same.

Signed by Applicant: _____ **Date:** _____