

**RESOLUTION NO. R-24-11**

**A RESOLUTION OF THE CITY OF SEBASTIAN, INDIAN RIVER COUNTY, FLORIDA RECOGNIZING CERTAIN ADJUSTMENTS TO THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023 AS PROVIDED FOR IN EXHIBIT "A"; PROVIDING FOR CONFLICTS; PROVIDING FOR SCRIVENER'S ERRORS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, an analysis of the revenues and expenditures for the three (3) months that ended on September 30, 2023 was made and it was determined there were four budget adjustment to the General Fund R&R Account that are required to be formally reported to the City Council; and

**WHEREAS**, it was determined that the City Council and City Manager previously approved all the necessary amendments and adjustments and these are being reported in accordance with the Annual Budget Resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEBASTIAN, INDIAN RIVER COUNTY, FLORIDA, THAT:**

**Section 1.** The above recitals are hereby recognized as true correct and incorporated herein.

**Section 2.** The budget of the City of Sebastian, Indian River County, Florida for the Fiscal Year beginning October 1, 2022 and ending September 30, 2023 has been amended and adjusted as necessary within the quarter ending September 30, 2023; a summary of such amendments and adjustments being attached hereto and more particularly identified as Exhibit "A"; the revised appropriations, if any, are set out therein and are recognized as having been made to maintain and carry on the government of the City of Sebastian, Indian River County, Florida.

**Section 3.** All Resolutions or parts of Resolutions in conflict herewith are hereby repealed.

**Section 4.** Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the City Manager, or the City Manager's designee, without need of further action of the City Council by filing a corrected copy of same with the City Clerk.

**Section 5.** This Resolution shall become effective immediately upon its adoption.

It was moved for adoption by Councilmember Nunn.

The motion was seconded by Councilmember Dixon and, upon being put to a vote, the vote was as follows:

Mayor Ed Dodd	<u>aye</u>
Vice-Mayor Kelly Dixon	<u>aye</u>
Councilmember Bob McPartlan	<u>aye</u>
Councilmember Fred Jones	<u>aye</u>
Councilmember Christopher Nunn	<u>aye</u>

The Mayor thereupon declared this Resolution duly passed and adopted this 20<sup>th</sup> day of March 2024.

CITY OF SEBASTIAN, FLORIDA

By: *R. Ed Dodd*  
Mayor Ed Dodd

Approved as to form and legality for the reliance by the City of Sebastian only:

*Jennifer Cockcroft*  
Jennifer Cockcroft, Esq.  
City Attorney

ATTEST:

*Jeanette Williams*  
Jeanette Williams, MMC  
City Clerk



**EXHIBIT “A” OF RESOLUTION R-24-11  
SUMMARY OF BUDGET CHANGES  
FOR THE QUARTER ENDED September 30, 2023**

<b>ADJUSTMENTS PREVIOUSLY APPROVED BY CITY COUNCIL:</b>				
<b>Project/Account</b>	<b>Budget Before Change</b>	<b>Budget Adjustment</b>	<b>Budget After Change</b>	<b>Reason for Adjustment</b>
R&M Buildings – Facilities Maintenance	\$130,418	\$23,651	\$154,069	07/12/23 Utilized R&R Account for Repairs to City Hall Air Conditioners.
Appropriated from R&R Account	(\$237,399)	(\$23,651)	(\$213,748)	
Vehicles and Equipment – Parks	\$101,870	\$3,265	\$105,135	07/12/23 Used R&R Account to increase budget to replace 2004 Parks vehicle.
Appropriated from R&R Account	(\$213,748)	(\$3,265)	(\$210,483)	
Vehicles and Equipment - Airport	\$9,500	\$18,932	\$28,432	07/12/23 Used Auction Proceeds from Grader to buy two mowers.
Sale of Fixed Assets	\$0	(\$18,932)	(\$18,932)	
Infrastructure	\$1,585,455	\$1,822,190	\$3,407,645	07/12/23 Used DST Reserves to match FAA and FDOT Grants for Rehabilitation of Runway 05-23 project.
FAA Grant	(\$1,426,909)	(\$1,639,972)	(\$3,066,881)	
FDOT Grant	(\$79,273)	(\$91,109)	(\$170,382)	
Appropriated from DST Reserves	(\$2,986,771)	(\$91,109)	(\$3,077,880)	
Consultants	\$0	\$120,000	\$120,000	07/26/23 Sets up Resilient Florida Grant for update to Coastal Resiliency Plan.
FDEP Grant	\$0	(\$120,000)	(\$120,000)	
Streets/Roads	\$500,000	\$705,880	\$1,205,880	07/26/23 Makes ARPA Funds Roadwork by deferring Schumann Drive drainage.
Drainage	\$750,000	(\$705,880)	\$44,120	
Various Group Insurance Accounts	\$2,210,521	\$8,066	\$2,226,587	05/24/2023 Additional funding needed for Short-term Disability Insurance.
Appropriated from General Reserves	(\$602,775)	(\$6,620)	(\$609,395)	
Appropriated from Stormwater Reserves	(\$669,359)	(\$522)	(\$669,881)	
Appropriated from Golf Course Reserves	(\$599,028)	(\$173)	(\$599,201)	
Appropriated from Airport Fund Reserves	(\$76,380)	(\$113)	(\$76,493)	
Appropriated from Building Fund Reserves	(\$194,686)	(\$638)	(\$195,324)	
Wages and Benefits	\$237,142	\$32,790	\$269,932	Unused Leave paid at termination based on to former City Manager’s Contract.
Appropriated from General Reserves	(\$666,176)	(\$32,790)	(\$698,966)	
Other Contractual Service	\$65,200	\$144,230	\$209,430	03/08/23 Funding needed for cost of the Interim City Attorney.
Appropriated from General Reserves	(\$698,966)	(\$108,110)	(\$807,076)	
Various Other City Attorney Accounts	\$188,388	(\$36,120)	\$152,268	08/23/23 Established Senior Center Roof Replacement project.
Buildings	\$0	\$56,781	\$56,781	
Appropriated from General Reserves	(\$609,395)	(\$56,781)	(\$666,176)	09/18/23 Reestablished FY2023 Budget for Strategic Planning Services.
Professional Services	\$0	\$75,000	\$75,000	
Appropriated from General Reserves	(\$807,076)	(\$75,000)	(\$882,076)	09/27/23 Adjustments to reflect funding sources for Amendment to Lease with Proflight Management on Hangar D.
Building Improvements – Airport	\$0	\$400,000	\$400,000	
FDOT Grant	\$0	(\$320,000)	(\$320,000)	05/24/2023 Adjustment for City Clerk back pay approved by City Council.
Contributions	\$0	(\$80,000)	(\$80,000)	
Wages and Benefits	\$166,126	\$3,409	\$169,535	
Appropriated from General Reserves	(\$599,366)	(\$3,409)	(\$602,775)	

<b>ADJUSTMENTS BEING SUBMITTED FOR CITY COUNCIL APPROVAL:</b>				
<b>Project/Account</b>	<b>Budget Before Change</b>	<b>Budget Adjustment</b>	<b>Budget After Change</b>	<b>Reason for Adjustment</b>
Vehicles and Equipment	\$48,148	\$14,026	\$62,174	Used R&R Account to replace PD Volunteer & Art Center air conditioners.
Appropriated from R&R Account	(\$210,483)	(\$14,026)	(\$196,457)	
R&M Buildings	\$154,069	\$1,574	\$155,643	Used R&R Account to repair door lock at the Yacht Club.
Appropriated from R&R Account	(\$196,457)	(\$1,574)	(\$194,883)	
R&M Buildings	\$155,643	\$13,995	\$169,636	Used R&R Account to repair Unit 2 air conditioner at City Hall.
Appropriated from R&R Account	(\$188,883)	(\$13,995)	(\$174,088)	
R&M Fencing	\$7,000	\$6,800	\$13,800	Used R&R Account to repair the backstop fencing at Friendship Park.
Appropriated from R&R Account	(\$194,883)	(\$6,800)	(\$188,883)	

**EXHIBIT “A” OF RESOLUTION R-24-11  
SUMMARY OF BUDGET CHANGES  
FOR THE QUARTER ENDED September 30, 2023**

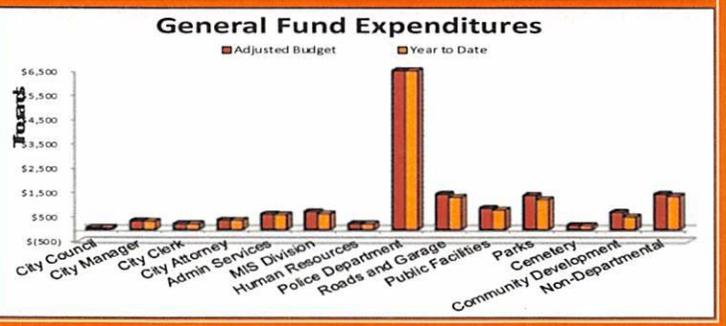
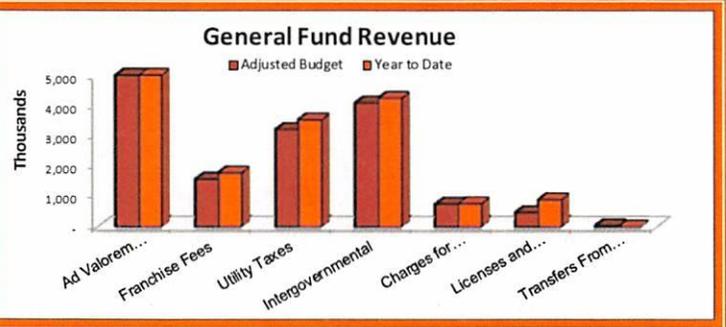
<b>ADJUSTMENTS PREVIOUSLY AUTHORIZED BY THE CITY MANAGER:</b>				
<b>Project/Account</b>	<b>Budget Before Change</b>	<b>Budget Adjustment</b>	<b>Budget After Change</b>	<b>Reason for Adjustment</b>
Appropriated from DST Reserves	(\$3,494,254)	\$357,000	(\$3,137,254)	Close Concrete Mixer Truck and returns funds to DST Reserves.
Vehicles and Equipment	\$357,000	(\$357,000)	\$0	
Appropriated from General Reserves	(\$882,076)	\$7,210	(\$874,866)	Closes Yacht Club Seawall and returns funds to General Reserves.
R&M Irrigation Systems	\$489	\$1,415	\$1,904	
Infrastructure	\$358,473	(\$8,624)	\$349,848	Defers Airport West Side Sewer work and returns funds to DST Reserves.
Appropriated from DST Reserves	(\$3,137,254)	\$150,109	(\$2,987,145)	
Infrastructure	\$1,906,801	(\$150,109)	\$1,756,692	Closes Runway 10-28 and Taxiway Bravo Markings project and returns funds to Airport Reserves.
FDOT Grant	(\$37,814)	\$3,271	(\$34,543)	
Appropriated from Airport Reserves	(\$77,198)	\$818	(\$76,380)	Delays in negotiating with the selected contractor resulted in changes to plans.
Infrastructure	\$47,268	(\$4,089)	\$43,179	
FDOT Grant	(\$35,000)	\$35,000	\$0	Closes MIS COSTv Equipment project and returns funds to DST Reserves.
Contributions & Donations	(\$35,000)	\$35,000	\$0	
Buildings	\$70,000	(\$70,000)	\$0	Adjustment to close Project A2361.
Appropriated from DST Reserves	(\$2,987,145)	\$374	(\$2,986,771)	
Computer Supplies	\$7,500	(\$3,016)	\$4,484	Adjustment to close out remaining unexpended balances of completed projects at year-end.
Vehicles and Equipment	\$7,500	\$2,642	\$10,142	
Appropriation from DST Reserves	(\$3,077,880)	\$13,024	(\$3,064,856)	Close out remaining unexpended balance of Sidewalk Replacement Project.
Project A2361 Stormwater Bulldozer	\$150,000	(\$13,024)	\$136,976	
Appropriation from General Reserves	(\$874,866)	\$4,840	(\$870,026)	Adjustment to close out unexpended balance of Artificial Reef Grant.
Appropriation from DST Reserves	(\$3,064,856)	\$74,968	(\$2,989,888)	
Various Completed Projects	\$1,967,236	(\$79,808)	(\$1,887,428)	Close Project for Runway 05/23 Design of Rehabilitation.
Appropriation from LOGT Reserves	(\$356,494)	\$72,142	(\$284,352)	
Sidewalks	\$75,000	(\$72,142)	\$2,858	Records additional contributions toward Centennial Celebration.
Interest on ARPA Funds	(\$11,500)	\$2,500	(\$9,000)	
Departmental Supplies	\$2,500	(\$2,500)	\$0	
Appropriation from DST Reserves	(\$3,029,792)	\$200	(\$3,029,592)	
Infrastructure	\$979,007	(\$200)	\$978,807	
100 <sup>th</sup> Anniversary Expense	\$55,000	\$11,100	\$66,100	
Contributions and Donations	(\$2,000)	(\$11,100)	(\$13,100)	

## CITY OF SEBASTIAN QUARTERLY FINANCIAL REPORT FOURTH QUARTER ENDING SEPTEMBER 30, 2023 SUMMARY

**GENERAL FUND RECEIVED 106.8% OF BUDGETED REVENUE AND EXPENDITURES WERE 92.6% OF BUDGETED AMOUNTS FOR THE YEAR. REVENUE WAS \$1 MILLION OVER BUDGET. (\$500K ELECTRIC FRANCHISE & UTILITY TAX, \$110K CODE FINES, \$150K INTEREST, \$72K FEMA & \$87K DEFERRED RENT.)**

### GENERAL FUND SUMMARY

	Budget	YTD	%
Beginning Balance	\$ -	\$ 8,195,001	
Ad Valorem Taxes	5,146,342	5,102,270	99.1%
Franchise Fees	1,567,286	1,775,486	113.3%
Utility Taxes	3,210,987	3,523,528	109.7%
Intergovernmental	4,084,464	4,235,991	103.7%
Charges for Service	745,870	763,311	102.3%
Licenses and Other	502,200	889,264	177.1%
<b>Total Revenues</b>	<b>\$ 15,257,149</b>	<b>\$ 16,289,850</b>	<b>106.8%</b>
From Fund Balance	970,933	-	0.0%
<b>Total Sources</b>	<b>\$ 16,228,082</b>	<b>\$ 16,289,850</b>	<b>100.4%</b>
City Council	\$ 62,725	\$ 55,940	89.2%
City Manager	342,355	337,591	98.6%
City Clerk	226,599	226,019	99.7%
City Attorney	379,606	373,973	98.5%
Admin Services	623,711	594,889	95.4%
MIS Division	728,199	635,465	87.3%
Human Resources	231,971	224,878	96.9%
Police Department	7,584,805	7,179,229	94.7%
Roads and Garage	1,441,290	1,313,818	91.2%
Public Facilities	863,688	790,792	91.6%
Parks	1,386,316	1,217,694	87.8%
Cemetery	164,404	161,719	98.4%
Community Development	701,873	504,123	71.8%
Non-Departmental	1,435,071	1,353,201	94.3%
<b>Total Expenditures</b>	<b>\$ 16,172,613</b>	<b>\$ 14,969,331</b>	<b>92.6%</b>
Unappropriated	55,469	-	n/a
<b>Total Uses</b>	<b>\$ 16,228,082</b>	<b>\$ 14,969,331</b>	<b>92.2%</b>
<b>Ending Unappropriated Fund Balance</b>		<b>\$ 9,515,520</b>	



**FUND BALANCE USES FOR GENERAL FUND ARE SHOWN BELOW. RESERVES ARE MORE THAN PROJECTED. (REVENUE \$1 MILLION HIGHER BUT THE EXPENDITURE DIFFERENCE WAS PARTIALLY DUE TO BUDGET INCREASES FROM RESERVES.)**

### GENERAL FUND BALANCE FORECAST

	Fund Balance	R&R Account
Beginning Reserves 10/01/22	\$ 7,920,001	\$ 275,000
Year to Date Revenue	16,289,850	
<b>Fund Balance/R&amp;R Changes to Date:</b>		
Purchases Not Received	(60,264)	
Unfinished 2022 Projects	(215,065)	
Harbor Lights Fuel Tanks	(17,850)	
City Attorney Recruitment	(34,500)	
Exempt Pay Increases	(70,621)	
Police Pay Increases	(152,340)	
Increase to Centennial Funding	(50,000)	
Closed A2216 Police Vehicles	1,274	
Short-term Disability Insurance	(6,620)	
City Manager Leave Payouts	(32,790)	
Payments to Interim City Attorney	(108,110)	
Senior Center Roof Replacement	(56,781)	
Strategic Planning Services	(75,000)	
City Clerk Back Pay	(3,409)	
Closed Yacht Club Project	7,210	
Closed Other Completed Project	4,840	
Replaced City Hall Refrigerator		(1,148)
Repairs to City Hall Balconies		(36,453)
Repairs to City Hall Air Conditioners		(23,651)
Replacement of Parks Vehicle		(3,265)
Replaced Volunteer & Art Center A/Cs		(14,026)
Repaired Door Lock at Yacht Club		(1,574)
Repaired City Hall Air Conditioner		(13,995)
Repaired Friendship Park Fencing		(6,800)
<b>Year to Date Uses</b>	<b>\$ (870,026)</b>	<b>\$ (100,912)</b>
<b>Other Expenditures</b>	<b>(13,998,393)</b>	
<b>Ending Reserves</b>	<b>\$ 9,341,432</b>	<b>\$ 174,088</b>
Adjust R&R to \$275,000	(100,912)	100,912
<b>Adjusted Reserves</b>	<b>\$ 9,240,520</b>	<b>\$ 275,000</b>
Assigned Funds *	(666,992)	-
Employee Final Payouts	(390,000)	
<b>Net Unassigned Reserves</b>	<b>\$ 8,183,528</b>	<b>\$ 275,000</b>
<b>Total Ending Reserves</b>		<b>\$ 8,458,528</b>
<b>Projected in 2023 Budget (with pay raises)</b>		<b>\$ 7,088,173</b>

\* Assigned Funds include Inventories, Prepaids and the Golf Course Loan.

**WE PREVIOUSLY RECEIVED ALL OF THE AMERICAN RESCUE PLAN ACT FUNDING AND THE CITY COUNCIL AGREED TO APPLY THOSE FUNDS TO THE ITEMS LISTED.**

### AMERICAN RESCUE PLAN ACT FUND

	Budget	YTD	%
Beginning Fund Balance	\$ -	\$ 2,869,473	
ARPA Grant	-	-	n/a
Interest	12,000	63,398	528.3%
<b>Total Revenues</b>	<b>\$ 12,000</b>	<b>\$ 63,398</b>	<b>528.3%</b>
From Fund Balance	2,696,156	-	0.0%
<b>Total Sources</b>	<b>\$ 2,708,156</b>	<b>\$ 2,932,871</b>	<b>108.3%</b>
Gardenia Ditch	\$ 746,156	\$ 6,043	0.8%
Schumann Drive	44,120	7,596	17.2%
Concha Dam	700,000	-	0.0%
Roadwork	1,205,880	-	0.0%
Water Supply Work Plan	12,000	12,000	100.0%
<b>Total Uses</b>	<b>\$ 2,708,156</b>	<b>\$ 25,639</b>	<b>0.9%</b>
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ 2,907,232</b>	
<b>Expected Change to Year End:</b>			
Additional Revenues	-	-	
Additional Expenditures	-	-	
<b>9/30/23 Ending Available Funds</b>		<b>\$ 2,907,232</b>	

**CITY OF SEBASTIAN QUARTERLY FINANCIAL REPORT  
FOURTH QUARTER ENDING SEPTEMBER 30, 2023 SUMMARY**

**COLLECTIONS OF STORMWATER FEES WERE CLOSE TO BUDGET AND INTEREST HIGHER. SPENDING WAS LOWER THAN ANTICIPATED.**

**GOLF COURSE REVENUES CONTINUED TO BE FAVORABLE. SOME RANGE NETTING COST ENDED UP BEING INSURED. \$163,622 WAS RECEIVED FROM THE SALE OF OLD CARTS.**

<b>STORMWATER FUND SUMMARY</b>			
	Budget	YTD	%
Beginning Fund Balance	\$ -	\$ 1,957,126	
Stormwater Fees	1,952,055	1,949,304	99.9%
Interest and Other	7,566	54,803	724.3%
<b>Total Revenues</b>	<b>\$ 1,959,621</b>	<b>\$ 2,004,107</b>	<b>102.3%</b>
From Fund Balance	669,881	-	0.0%
<b>Total Sources</b>	<b>\$ 2,629,502</b>	<b>\$ 3,961,233</b>	<b>150.6%</b>
Operating Expenditures	\$ 2,211,917	\$ 1,831,829	82.8%
Capital Outlay	56,393	43,836	77.7%
Transfer to Capital Projects	361,192	185,198	51.3%
<b>Total Uses</b>	<b>\$ 2,629,502</b>	<b>\$ 2,060,863</b>	<b>78.4%</b>
Ending Fund Balance	\$ -	\$ 1,900,370	
Projected in 2023 Budget		\$ 1,179,343	

<b>GOLF FUND SUMMARY</b>			
	Budget	YTD	%
Beginning Resources	\$ -	\$ 245,915	
Charges for Service	1,631,611	1,744,269	106.9%
Rent	30,000	34,527	115.1%
Insurance Proceeds	23,342	48,342	207.1%
FEMA/State Reimbursements	77,472	-	0.0%
Miscellaneous	10,760	188,038	1747.6%
<b>Total Revenues</b>	<b>1,773,185</b>	<b>2,015,176</b>	<b>113.6%</b>
Pro Shop Sales	110,000	123,899	112.6%
Pro Shop Purchases	(65,000)	(93,932)	144.5%
Sales vs. Cost of Sales	<b>45,000</b>	<b>29,967</b>	<b>66.6%</b>
From Reserves - Cart Repairs	61,316	-	n/a
From Reserves - Carts	528,640	-	n/a
From Reserves - Pay Changes	4,245	-	n/a
From Reserves for Ditches	5,000	-	n/a
<b>Total Sources</b>	<b>\$ 2,417,386</b>	<b>\$ 2,045,143</b>	<b>84.6%</b>
Operating Expenses	\$ 1,609,079	\$ 1,567,306	97.4%
Equipment	7,889	7,889	100.0%
Lightning Damage	21,097	21,097	100.0%
Range Netting	88,826	88,826	100.0%
Cart Purchase	528,640	528,640	100.0%
<b>Total Operating Expense</b>	<b>2,255,531</b>	<b>2,213,758</b>	<b>98.1%</b>
General Fund Payment	35,000	35,000	n/a
Building Fund Payment	36,209	36,209	100.0%
<b>Total Uses</b>	<b>\$ 2,326,740</b>	<b>\$ 2,284,967</b>	<b>98.2%</b>
<b>Total Ending Resources</b>	<b>\$ 90,646</b>	<b>\$ 6,091</b>	
Projected in 2023 Budget		\$ (302,729)	

**REVENUE FROM AIRPORT RENTS IS 81.3% COLLECTED. BEGINNING AND ENDING RESOURCES EXCLUDE THE PRINCIPAL DUE ON THE DST LOAN OF \$502,746.**

**BUILDING FUND RESOURCES EXCLUDE THE LOANS AND ADVANCES OF \$1,112,843 ADVANCE TO THE GOLF COURSE.**

<b>AIRPORT FUND SUMMARY</b>			
	Budget	YTD	%
Beginning Resources	\$ -	\$ 503,120	
Rents	577,861	659,488	114.1%
FEMA/State Reimbursements	32,230	-	n/a
Investment Income	725	11,963	1650.1%
Miscellaneous	104,622	107,959	103.2%
<b>Total Revenues</b>	<b>715,438</b>	<b>779,410</b>	<b>108.9%</b>
From Fund Balance	76,493	-	n/a
<b>Total Sources</b>	<b>\$ 791,931</b>	<b>\$ 1,282,530</b>	
Operating Expenses	\$ 521,046	\$ 508,416	97.6%
DST Fund Loans	36,500	20,110	55.1%
Range Netting	36,834	36,834	100.0%
Capital Outlay	41,615	41,443	99.6%
Transfers for Projects	75,889	72,524	95.6%
<b>Total Uses</b>	<b>\$ 711,884</b>	<b>\$ 679,327</b>	<b>95.4%</b>
<b>Total Ending Resources</b>	<b>80,047</b>	<b>\$ 603,203</b>	
Projected in 2023 Budget		\$ 583,167	

<b>BUILDING FUND SUMMARY</b>			
	Budget	YTD	%
Beginning Resources	\$ -	\$ 1,654,006	
Licenses and Permits	1,229,500	876,023	71.3%
Charges for Service	33,500	16,376	48.9%
Fines and Forfeits	5,500	4,325	78.6%
Miscellaneous	7,289	44,173	606.0%
Golf Fund Loan Payments	36,209	36,209	100.0%
<b>Total Revenues</b>	<b>1,311,998</b>	<b>977,106</b>	<b>74.5%</b>
From Fund Balance	195,324	-	n/a
<b>Total Sources</b>	<b>1,507,322</b>	<b>977,106</b>	<b>64.8%</b>
Operating Expenses	\$ 1,273,182	\$ 988,466	77.6%
Capital Outlay	194,263	194,262	100.0%
<b>Total Uses</b>	<b>\$ 1,467,445</b>	<b>\$ 1,182,728</b>	<b>80.6%</b>
<b>Total Ending Resources</b>	<b>39,877</b>	<b>\$ 1,448,384</b>	
Projected in 2023 Budget		\$ 1,493,883	

**CITY OF SEBASTIAN  
FUND SUMMARIES  
QUARTER ENDING 09/30/23**

	2019/2020 4th QTR ACTUALS	2020/2021 4th QTR ACTUALS	2021/2022 4th QTR ACTUALS	2022/2023 4th QTR ACTUALS	2022/2023 Annual BUDGET	2022/2023 Percent of Budget
<b>GENERAL FUND</b>						
TAXES	-8,124,514	-8,948,425	-9,414,216	-10,401,284	-9,924,615	104.80%
LICENSES & PERMITS	-150,240	-195,919	-189,643	-163,719	-163,700	100.01%
INTERGVT'L REVENUE	-3,013,721	-3,523,087	-4,373,792	-4,235,991	-4,084,464	103.71%
CHARGES FOR SERVICE	-663,702	-763,143	-778,572	-763,311	-745,870	102.34%
FINES AND FORFEITS	-53,164	-38,277	-82,430	-170,718	-50,500	338.05%
MISC. REVENUE	-386,061	-241,170	-459,589	-554,828	-253,000	219.30%
TRANSFERS IN	0	0	-48,094	0	-35,000	0.00%
FROM FUND BALANCES	0	0	0	0	-970,933	0.00%
<b>GENERAL FUND REVENUE</b>	<b>-12,391,402</b>	<b>-13,710,021</b>	<b>-15,346,336</b>	<b>-16,289,850</b>	<b>-16,228,082</b>	<b>100.38%</b>
CITY COUNCIL	46,702	55,883	57,224	55,940	62,725	89.18%
CITY MANAGER	269,335	285,943	339,347	337,591	342,355	98.61%
CITY CLERK	264,887	205,204	261,773	226,019	226,599	99.74%
LEGAL	167,044	195,696	205,481	373,973	379,606	98.52%
ADMINISTRATIVE SERVICES	674,673	656,306	747,045	594,889	623,711	95.38%
M.I.S. DIVISION	511,750	513,329	549,680	635,465	728,199	87.27%
HUMAN RESOURCES	0	0	0	224,878	231,971	96.94%
POLICE ADMINISTRATION	1,263,875	1,020,630	1,087,665	1,112,264	1,164,215	95.54%
POLICE PATROL	3,308,391	3,461,189	3,687,563	4,037,999	4,124,025	97.91%
CODE ENFORCEMENT DIVISION	184,219	187,626	180,269	144,720	202,679	71.40%
POLICE INVESTIGATIONS	1,076,622	1,107,742	1,174,005	1,203,089	1,342,736	89.60%
POLICE COMMUNICATIONS	582,845	577,505	605,842	681,157	751,150	90.68%
ROADS AND DRAINAGE	963,173	927,720	969,560	1,052,165	1,157,837	90.87%
CENTRAL GARAGE	202,251	211,926	229,392	261,653	283,453	92.31%
FACILITIES MAINTENANCE	568,181	598,970	566,354	790,792	863,688	91.56%
PARKS/RECREATION	1,110,021	1,035,794	1,106,152	1,217,694	1,386,316	87.84%
CEMETERY	177,736	179,000	143,561	161,719	164,404	98.37%
COMMUNITY DEVELOPMENT	539,290	477,728	480,818	504,123	701,873	71.83%
NON-DEPARTMENTAL	976,464	1,025,035	1,341,840	1,353,201	1,490,540	90.79%
<b>GENERAL FUND EXPENDITURES</b>	<b>12,887,460</b>	<b>12,723,227</b>	<b>13,733,572</b>	<b>14,969,331</b>	<b>16,228,082</b>	<b>92.24%</b>

**CITY OF SEBASTIAN  
FUND SUMMARIES  
QUARTER ENDING 09/30/23**

	2019/2020 4th QTR ACTUALS	2020/2021 4th QTR ACTUALS	2021/2022 4th QTR ACTUALS	2022/2023 4th QTR ACTUALS	2022/2023 Annual BUDGET	2022/2023 Percent of Budget
<b><u>AMERICAN RESCUE PLAN ACT</u></b>						
INTERGVT'L REVENUE	0	-1,666,064	-1,666,063	0	0	0.00%
MISC. REVENUE	0	-1,631	-20,587	-63,398	-12,000	528.32%
FROM FUND BALANCE	0	0	0	0	-2,696,156	0.00%
<b>ARPA FUND REVENUE</b>	<b>0</b>	<b>-1,667,695</b>	<b>-1,686,650</b>	<b>-63,398</b>	<b>-2,708,156</b>	<b>2.34%</b>
OPERATING EXPENSES	0	0	481,011	12,000	12,000	100.00%
TRANSFERS OUT	0	0	3,844	13,634	2,696,156	0.51%
TO FUND BALANCE						0.00%
<b>ARPA FUND EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>484,855</b>	<b>25,634</b>	<b>2,708,156</b>	<b>0.95%</b>
<b><u>LOCAL OPTION GAS TAX</u></b>						
TAXES	-686,491	-741,313	-801,509	-751,077	-777,637	96.58%
INTERGVT'L REVENUE	-13,694	-14,105	-14,528	-14,963	-14,964	100.00%
MISC. REVENUE	-1,991	-503	-5,106	-20,309	-2,479	819.23%
FROM FUND BALANCES	0	0	0	0	-284,352	0.00%
<b>LOGT FUND REVENUE</b>	<b>-702,175</b>	<b>-755,920</b>	<b>-821,142</b>	<b>-786,349</b>	<b>-1,079,432</b>	<b>72.85%</b>
OPERATING EXPENSES	5,400	101,964	33,900	11,301	10,800	104.64%
CAPITAL OUTLAY	105,554	34,372	4,870	0	0	0.00%
DEBT SERVICE	243,886	243,398	242,801	122,174	122,174	100.00%
TRANSFERS OUT	498,043	525,946	19,124	4,658	946,458	0.49%
TO FUND BALANCES	0	0	0	0	0	0.00%
<b>LOGT EXPENDITURES</b>	<b>852,884</b>	<b>905,680</b>	<b>300,694</b>	<b>138,132</b>	<b>1,079,432</b>	<b>12.80%</b>
<b><u>DISCRETIONARY SALES TAX</u></b>						
TAXES	-3,469,568	-4,037,460	-5,001,740	-4,791,513	-5,160,637	92.85%
MISC. REVENUE	-68,126	-35,198	-39,348	-93,413	-98,209	95.12%
FROM FUND BALANCES	0	0	0	0	-3,029,592	0.00%
<b>DST FUND REVENUE</b>	<b>-3,537,694</b>	<b>-4,072,658</b>	<b>-5,041,088</b>	<b>-4,884,926</b>	<b>-8,288,438</b>	<b>58.94%</b>
OPERATING EXPENSES	15,487	0	0	0	0	0.00%
CAPITAL OUTLAY	0	17,849	7,151	0	0	0.00%
TRANSFERS OUT	2,321,748	4,735,153	7,973,347	2,668,317	7,425,064	35.94%
TO FUND BALANCES	0	0	0	0	863,374	0.00%
<b>DST FUND EXPENDITURES</b>	<b>2,337,235</b>	<b>4,753,002</b>	<b>7,980,498</b>	<b>2,668,317</b>	<b>8,288,438</b>	<b>32.19%</b>
<b><u>RIVERFRONT REDEVELOPMENT FUND</u></b>						
MISC. REVENUE	-41,082	-37,467	-42,517	-54,691	-43,719	125.10%
TRANSFERS IN	-403,240	-457,672	-385,665	-469,960	-380,580	123.49%
FROM FUND BALANCES	0	0	0	0	-86,952	0.00%
<b>RRD REVENUE</b>	<b>-444,322</b>	<b>-495,139</b>	<b>-428,182</b>	<b>-524,651</b>	<b>-511,251</b>	<b>102.62%</b>
OPERATING EXPENSES	286,894	252,927	283,921	249,701	260,918	95.70%
GRANTS AND AIDS	15,000	5,323	8,049	0	31,951	0.00%
TRANSFERS OUT	37,872	174,305	49,572	13,550	70,001	19.36%
TO FUND BALANCES	0	0	0	0	148,381	0.00%
<b>RRD EXPENDITURES</b>	<b>339,766</b>	<b>432,555</b>	<b>341,542</b>	<b>263,251</b>	<b>511,251</b>	<b>51.49%</b>
<b><u>PARKING IN LIEU OF FUND</u></b>						
MISC. REVENUE	-3,687	-11,899	-17,570	-8,633	-539	1601.58%
<b>PARKING IN LIEU OF REVENUE</b>	<b>-3,687</b>	<b>-11,899</b>	<b>-17,570</b>	<b>-8,633</b>	<b>-539</b>	<b>1601.58%</b>
TO FUND BALANCES	0	0	0	0	539	0.00%
<b>PARKING IN LIEU OF EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>539</b>	<b>0.00%</b>

**CITY OF SEBASTIAN  
FUND SUMMARIES  
QUARTER ENDING 09/30/23**

	2019/2020 4th QTR ACTUALS	2020/2021 4th QTR ACTUALS	2021/2022 4th QTR ACTUALS	2022/2023 4th QTR ACTUALS	2022/2023 Annual BUDGET	2022/2023 Percent of Budget
<b><u>RECREATION IMPACT FEE FUND</u></b>						
MISC. REVENUE	-147,023	-214,779	-182,042	-107,651	-163,389	65.89%
FROM FUND BALANCES	0	0	0	0	-173,474	0.00%
<b>REC. IMPACT FEE REVENUE</b>	<b>-147,023</b>	<b>-214,779</b>	<b>-182,042</b>	<b>-107,651</b>	<b>-336,863</b>	<b>31.96%</b>
TRANSFERS OUT	480,160	121,037	121,276	36,839	228,474	16.12%
TO FUND BALANCE	0	0	0	0	108,389	0.00%
<b>REC. IMPACT FEE EXPENDITURES</b>	<b>480,160</b>	<b>121,037</b>	<b>121,276</b>	<b>36,839</b>	<b>336,863</b>	<b>10.94%</b>
<b><u>STORMWATER UTILITY FUND</u></b>						
MISC. REVENUE	-1,969,428	-1,958,662	-1,973,693	-2,004,107	-1,959,621	102.27%
TRANSFERS IN	0	0	-200,000	0	0	0.00%
FROM FUND BALANCES	0	0	0	0	-669,881	0.00%
<b>STORMWATER REVENUE</b>	<b>-1,969,428</b>	<b>-1,958,662</b>	<b>-2,173,693</b>	<b>-2,004,107</b>	<b>-2,629,502</b>	<b>76.22%</b>
PERSONAL SERVICES	654,105	685,797	679,375	770,017	916,628	84.01%
OPERATING EXPENSES	613,330	790,024	817,843	1,061,812	1,295,289	81.97%
CAPITAL OUTLAY	186,937	123,824	139,071	43,836	56,393	77.73%
TRANSFERS OUT	29,019	16,503	311,661	185,198	361,192	51.27%
<b>STORMWATER EXPENDITURES</b>	<b>1,483,392</b>	<b>1,616,148</b>	<b>1,947,951</b>	<b>2,060,864</b>	<b>2,629,502</b>	<b>78.37%</b>
<b><u>LAW ENFORCE FORFEITURE FUND</u></b>						
INTERGOVERNMENTAL REVENUE	0	0	0	0	0	0.00%
FINES AND FORFEITS	-133	-15,050	-21,315	-50	-1,000	5.00%
MISC. REVENUE	-1,665	-1,550	-1,914	-1,157	-160	722.99%
<b>FORFEITURES FUND REVENUES</b>	<b>-1,798</b>	<b>-16,600</b>	<b>-23,229</b>	<b>-1,207</b>	<b>-1,160</b>	<b>104.03%</b>
OPERATING EXPENSES	5,072	1,500	3,061	0	0	0.00%
CAPITAL OUTLAY	0	15,000	0	0	0	0.00%
GRANTS AND AIDS	1,000	0	0	1,500	0	0.00%
TO FUND BALANCES	0	0	0	0	1,160	0.00%
<b>FORFEITURE FUND EXPENDITURES</b>	<b>6,072</b>	<b>16,500</b>	<b>3,061</b>	<b>1,500</b>	<b>1,160</b>	<b>129.31%</b>
<b><u>STORMWATER DEBT SERVICE FUND</u></b>						
MISC. REVENUE	-2,165	-454	-397	0	0	0.00%
TRANSFERS IN	-401,355	-400,961	-220,605	0	0	0.00%
FROM FUND BALANCES	0	0	0	0	0	0.00%
<b>STORMWATER DEBT REVENUE</b>	<b>-403,520</b>	<b>-401,415</b>	<b>-221,002</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
DEBT SERVICE	402,137	400,529	401,834	0	0	0.00%
<b>STORMWATER DEBT EXPENDITURES</b>	<b>402,137</b>	<b>400,529</b>	<b>401,834</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

**CITY OF SEBASTIAN  
FUND SUMMARIES  
QUARTER ENDING 09/30/23**

	2019/2020 4th QTR ACTUALS	2020/2021 4th QTR ACTUALS	2021/2022 4th QTR ACTUALS	2022/2023 4th QTR ACTUALS	2022/2023 Annual BUDGET	2022/2023 Percent of Budget
<b>GOLF COURSE FUND</b>						
INTERGOVERNMENTAL REVENUE	0	0	0	0	-77,472	0.00%
CHARGES FOR SERVICE	-1,485,563	-1,456,436	-1,765,135	-1,868,168	-1,741,611	107.27%
MISC. REVENUE	-41,768	-42,596	-50,838	-270,906	-64,102	422.62%
FROM FUND BALANCES	0	0	0	0	-599,201	0.00%
<b>GOLF COURSE FUND REVENUE</b>	<b>-1,527,331</b>	<b>-1,499,032</b>	<b>-1,815,973</b>	<b>-2,139,075</b>	<b>-2,482,386</b>	<b>86.17%</b>
PERSONAL SERVICES	280,310	297,091	263,952	271,843	287,750	94.47%
OPERATING EXPENSES	372,536	379,894	377,915	401,651	408,805	98.25%
CAPITAL OUTLAY	0	0	0	28,986	28,986	100.00%
TRANSFERS OUT	38,367	38,366	36,085	36,209	71,209	50.85%
TO FUND BALANCES	0	0	0	0	90,000	0.00%
<b>ADMINISTRATION</b>	<b>691,213</b>	<b>715,351</b>	<b>677,952</b>	<b>738,689</b>	<b>886,750</b>	<b>83.30%</b>
OPERATING EXPENSES	579,658	582,490	596,146	678,613	688,569	98.55%
CAPITAL OUTLAY	0	0	8,505	0	154,472	0.00%
<b>MAINTENANCE</b>	<b>579,658</b>	<b>582,490</b>	<b>604,651</b>	<b>678,613</b>	<b>843,041</b>	<b>80.50%</b>
PERSONAL SERVICES	99,041	107,828	145,790	160,421	162,550	98.69%
OPERATING EXPENSES	1,108	2,587	12,542	54,778	61,405	89.21%
CAPITAL OUTLAY	3,716	0	0	528,640	528,640	100.00%
DEBT SERVICE	56,390	56,390	51,691	0	0	0.00%
<b>GOLF COURSE CARTS</b>	<b>160,255</b>	<b>166,805</b>	<b>210,023</b>	<b>743,839</b>	<b>752,595</b>	<b>98.84%</b>
<b>GOLF COURSE FUND EXPENSE</b>	<b>1,431,126</b>	<b>1,464,646</b>	<b>1,492,627</b>	<b>2,161,141</b>	<b>2,482,386</b>	<b>87.06%</b>
<b>AIRPORT</b>						
INTERGOVERNMENTAL REVENUE	-30,000	0	0	0	-32,230	0.00%
CHARGES FOR SERVICE	0	0	0	0	0	0.00%
MISC. REVENUE	-558,675	-579,785	-615,918	-779,410	-683,208	114.08%
TRANSFERS IN	-4,691	0	-3,643	0	0	0.00%
FROM FUND BALANCE	0	0	0	0	-76,493	0.00%
<b>AIRPORT REVENUE</b>	<b>-593,366</b>	<b>-579,785</b>	<b>-619,561</b>	<b>-779,410</b>	<b>-791,931</b>	<b>98.42%</b>
PERSONAL SERVICES	70,760	62,692	133,225	195,250	193,036	101.15%
OPERATING EXPENSES	256,032	277,935	295,521	313,166	314,827	99.47%
CAPITAL OUTLAY	50,070	9,205	29,043	78,276	78,449	99.78%
DEBT SERVICE	21,477	21,116	20,740	20,110	36,500	55.10%
TRANSFERS OUT	0	150,000	4,800	72,524	75,889	95.57%
TO FUND BALANCES	0	0	0	0	93,230	0.00%
<b>AIRPORT EXPENSE</b>	<b>398,338</b>	<b>520,947</b>	<b>483,330</b>	<b>679,327</b>	<b>791,931</b>	<b>85.78%</b>
<b>BUILDING FUND</b>						
LICENSES & PERMITS	-911,334	-1,328,862	-1,217,579	-876,023	-1,229,500	71.25%
CHARGES FOR SERVICE	-18,094	-33,415	-30,273	-16,376	-33,500	48.88%
FINES AND FORFEITS	-6,298	-5,200	-6,836	-4,325	-5,500	78.64%
MISC. REVENUE	-9,553	-13,210	-19,060	-44,172	-7,289	606.01%
TRANSFERS IN	-38,367	-38,366	-36,085	-36,209	-36,209	100.00%
FROM FUND BALANCE	0	0	0	0	-195,324	0.00%
<b>BUILDING REVENUES</b>	<b>-983,646</b>	<b>-1,419,053</b>	<b>-1,309,834</b>	<b>-977,106</b>	<b>-1,507,322</b>	<b>64.82%</b>
PERSONAL SERVICES	607,069	631,113	715,665	813,071	942,425	86.27%
OPERATING EXPENSES	135,889	160,093	238,328	175,395	330,757	53.03%
CAPITAL OUTLAY	3,952	22,957	0	194,262	194,263	100.00%
TO FUND BALANCES	0	0	200	0	39,877	0.00%
<b>BUILDING EXPENSE</b>	<b>746,911</b>	<b>814,164</b>	<b>954,193</b>	<b>1,182,728</b>	<b>1,507,322</b>	<b>78.47%</b>

**CITY OF SEBASTIAN  
GENERAL FUND DEPARTMENTS  
QUARTER ENDING 09/30/23**

	2019/2020 4th Qtr ACTUALS	2020/2021 4th Qtr ACTUALS	2021/2022 4th Qtr ACTUALS	2022/2023 4th Qtr ACTUALS	2022/2023 Annual BUDGET	2022/2023 Percent of Budget
<b><u>CITY COUNCIL</u></b>						
PERSONAL SERVICES	22,728	22,732	22,726	22,725	22,725	100.00%
OPERATING EXPENSES	23,973	33,151	34,498	33,216	40,000	83.04%
<b>TOTALS</b>	<b>46,702</b>	<b>55,883</b>	<b>57,224</b>	<b>55,940</b>	<b>62,725</b>	<b>89.18%</b>
<b><u>CITY MANAGER</u></b>						
PERSONAL SERVICES	258,605	273,298	290,514	325,138	324,894	100.08%
OPERATING EXPENSES	10,730	12,645	13,696	12,452	17,461	71.32%
CAPITAL OUTLAY	0	0	35,137	0	0	0.00%
<b>TOTALS</b>	<b>269,335</b>	<b>285,943</b>	<b>339,347</b>	<b>337,591</b>	<b>342,355</b>	<b>98.61%</b>
<b><u>CITY CLERK</u></b>						
PERSONAL SERVICES	171,932	180,890	186,822	187,035	186,809	100.12%
OPERATING EXPENSES	92,955	24,314	74,951	38,984	39,790	97.97%
CAPITAL OUTLAY	0	0	0	0	0	0.00%
<b>TOTALS</b>	<b>264,887</b>	<b>205,204</b>	<b>261,773</b>	<b>226,019</b>	<b>226,599</b>	<b>99.74%</b>
<b><u>LEGAL</u></b>						
PERSONAL SERVICES	92,686	162,196	179,916	150,339	150,606	99.82%
OPERATING EXPENSES	74,359	33,499	25,565	223,635	229,000	97.66%
<b>TOTALS</b>	<b>167,044</b>	<b>195,696</b>	<b>205,481</b>	<b>373,973</b>	<b>379,606</b>	<b>98.52%</b>
<b><u>ADMINISTRATIVE SERVICES</u></b>						
PERSONAL SERVICES	539,816	514,984	590,894	479,222	504,849	94.92%
OPERATING EXPENSES	134,857	141,322	156,151	115,667	118,862	97.31%
<b>TOTALS</b>	<b>674,673</b>	<b>656,306</b>	<b>747,045</b>	<b>594,889</b>	<b>623,711</b>	<b>119.77%</b>
<b><u>M.I.S. DIVISION</u></b>						
PERSONAL SERVICES	345,874	347,018	377,886	408,928	447,909	91.30%
OPERATING EXPENSES	163,865	166,312	171,793	226,537	280,290	80.82%
CAPITAL OUTLAY	2,011	0	0	0	0	0.00%
<b>TOTALS</b>	<b>511,750</b>	<b>513,329</b>	<b>549,680</b>	<b>635,465</b>	<b>728,199</b>	<b>87.27%</b>
<b><u>HUMAN RESOURCES</u></b>						
PERSONAL SERVICES	0	0	0	177,752	174,428	101.91%
OPERATING EXPENSES	0	0	0	47,126	57,543	81.90%
CAPITAL OUTLAY	0	0	0	0	0	0.00%
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>224,878</b>	<b>231,971</b>	<b>96.94%</b>
<b><u>POLICE ADMINISTRATION</u></b>						
PERSONAL SERVICES	1,064,435	895,521	977,461	993,831	1,034,347	96.08%
OPERATING EXPENSES	160,747	125,109	101,079	118,433	129,868	91.19%
CAPITAL OUTLAY	38,694	0	9,125	0	0	0.00%
<b>TOTALS</b>	<b>1,263,875</b>	<b>1,020,630</b>	<b>1,087,665</b>	<b>1,112,264</b>	<b>1,164,215</b>	<b>95.54%</b>
<b><u>POLICE PATROL</u></b>						
PERSONAL SERVICES	3,029,232	3,153,248	3,335,083	3,585,495	3,645,924	98.34%
OPERATING EXPENSES	245,672	275,264	319,925	403,572	407,007	99.16%
CAPITAL OUTLAY	33,487	32,677	32,555	48,932	71,094	68.83%
<b>TOTALS</b>	<b>3,308,391</b>	<b>3,461,189</b>	<b>3,687,563</b>	<b>4,037,999</b>	<b>4,124,025</b>	<b>97.91%</b>
<b><u>CODE ENFORCEMENT DIVISION</u></b>						
PERSONAL SERVICES	169,750	170,981	162,658	130,035	181,889	71.49%
OPERATING EXPENSES	14,469	16,645	17,611	14,685	20,790	70.63%
<b>TOTALS</b>	<b>184,219</b>	<b>187,626</b>	<b>180,269</b>	<b>144,720</b>	<b>202,679</b>	<b>71.40%</b>
<b><u>POLICE INVESTIGATIONS</u></b>						
PERSONAL SERVICES	878,785	954,685	1,030,390	1,051,290	1,171,296	89.75%
OPERATING EXPENSES	123,458	143,558	140,023	142,899	159,758	89.45%
CAPITAL OUTLAY	74,379	9,500	3,593	8,900	11,682	76.19%
<b>TOTALS</b>	<b>1,076,622</b>	<b>1,107,742</b>	<b>1,174,005</b>	<b>1,203,089</b>	<b>1,342,736</b>	<b>89.60%</b>
<b><u>POLICE COMMUNICATIONS</u></b>						
PERSONAL SERVICES	573,959	566,550	596,697	672,750	734,155	91.64%
OPERATING EXPENSES	8,886	10,955	9,145	8,407	16,995	49.47%
<b>TOTALS</b>	<b>582,845</b>	<b>577,505</b>	<b>605,842</b>	<b>681,157</b>	<b>751,150</b>	<b>80.66%</b>

CITY OF SEBASTIAN  
GENERAL FUND DEPARTMENTS  
QUARTER ENDING 09/30/23

	2019/2020 4th Qtr ACTUALS	2020/2021 4th Qtr ACTUALS	2021/2022 4th Qtr ACTUALS	2022/2023 4th Qtr ACTUALS	2022/2023 Annual BUDGET	2022/2023 Percent of Budget
<b><u>ROADS AND DRAINAGE</u></b>						
PERSONAL SERVICES	588,186	555,076	562,998	631,473	689,958	91.52%
OPERATING EXPENSES	335,797	328,867	346,064	398,078	445,046	89.45%
CAPITAL OUTLAY	39,190	43,777	60,498	22,615	22,833	99.04%
<b>TOTALS</b>	<b>963,173</b>	<b>927,720</b>	<b>969,560</b>	<b>1,052,165</b>	<b>1,157,837</b>	<b>90.87%</b>
<b><u>CENTRAL GARAGE</u></b>						
PERSONAL SERVICES	180,924	189,783	203,840	213,524	232,918	91.67%
OPERATING EXPENSES	18,950	22,143	25,553	40,530	41,894	96.75%
CAPITAL OUTLAY	2,376	0	0	7,598	8,641	87.93%
<b>TOTALS</b>	<b>202,251</b>	<b>211,926</b>	<b>229,392</b>	<b>261,653</b>	<b>283,453</b>	<b>92.31%</b>
<b><u>FACILITIES MAINTENANCE</u></b>						
PERSONAL SERVICES	279,726	290,017	271,376	256,702	262,826	97.67%
OPERATING EXPENSES	234,361	234,368	286,640	472,190	538,688	87.66%
CAPITAL OUTLAY	54,094	74,585	8,338	61,901	62,174	99.56%
<b>TOTALS</b>	<b>568,181</b>	<b>598,970</b>	<b>566,354</b>	<b>790,792</b>	<b>863,688</b>	<b>91.56%</b>
<b><u>PARKS/RECREATION</u></b>						
PERSONAL SERVICES	736,297	732,945	782,422	811,579	959,751	84.56%
OPERATING EXPENSES	218,871	253,790	287,401	285,631	304,913	93.68%
CAPITAL OUTLAY	154,854	49,059	36,329	120,484	121,652	99.04%
<b>TOTALS</b>	<b>1,110,021</b>	<b>1,035,794</b>	<b>1,106,152</b>	<b>1,217,694</b>	<b>1,386,316</b>	<b>87.84%</b>
<b><u>CEMETERY</u></b>						
PERSONAL SERVICES	151,633	149,171	113,984	128,280	128,128	100.12%
OPERATING EXPENSES	26,103	29,829	28,771	31,166	33,976	91.73%
CAPITAL OUTLAY	0	0	806	2,273	2,300	98.83%
<b>TOTALS</b>	<b>177,736</b>	<b>179,000</b>	<b>143,561</b>	<b>161,719</b>	<b>164,404</b>	<b>98.37%</b>
<b><u>COMMUNITY DEVELOPMENT</u></b>						
PERSONAL SERVICES	392,517	416,308	409,741	472,682	581,583	81.28%
OPERATING EXPENSES	132,124	61,420	71,077	31,441	120,290	26.14%
CAPITAL OUTLAY	14,650	0	0	0	0	0.00%
<b>TOTALS</b>	<b>539,290</b>	<b>477,728</b>	<b>480,818</b>	<b>504,123</b>	<b>701,873</b>	<b>71.83%</b>
<b><u>NON-DEPARTMENTAL</u></b>						
PERSONAL SERVICES	264,098	275,349	312,815	326,833	326,832	100.00%
OPERATING EXPENSES	707,675	703,732	714,666	745,558	745,678	99.98%
CAPITAL OUTLAY	0	0	0	0	0	0.00%
TRANSFERS OUT	4,691	45,954	314,359	280,811	418,030	67.17%
TO FUND BALANCE	0	0	0	0	0	0.00%
<b>TOTALS</b>	<b>976,464</b>	<b>1,025,035</b>	<b>1,341,840</b>	<b>1,353,201</b>	<b>1,490,540</b>	<b>90.79%</b>
<b>TOTAL GENERAL FUND</b>	<b>12,887,460</b>	<b>12,723,227</b>	<b>13,733,572</b>	<b>14,969,331</b>	<b>16,228,082</b>	<b>92.24%</b>

**CITY OF SEBASTIAN**  
**CAPITAL PROJECT STATUS REPORT AS OF SEPT 30, 2023**

Project		Budget Sources	Budget Share (in Thousands of \$)	Project Budget	Current Year Expenditures	Prior Year Expenditures	Expenditures To Date	Percent Expended	Encumbrances	Funds Remaining
<b>FY2019</b>										
A1925	Park Signage (Complete)	DST/RIF	72 / 169.7	241,758	4,400	237,358	241,758	100.00%	-	-
A1952	Construct Hangar D	FDOT/DST/AP	1,800/450/67.2	2,317,253	170,490	2,173,212	2,343,702	101.14%	42,139	(68,588)
<b>TOTAL</b>				<b>\$ 2,559,011</b>	<b>\$ 174,890</b>	<b>\$ 2,410,570</b>	<b>\$ 2,585,460</b>	<b>101.03%</b>	<b>\$ 42,139</b>	<b>(68,588)</b>
<b>FY2020</b>										
A2007	CDBG Grant Program	CDBG	515	515,175	107,632	261,566	369,198	71.66%	12,000	133,977
A2029	CRA Signage & Landscape (Complete)	CRA	90	90,322	-	90,322	90,322	100.00%	-	-
A2030	Relocate Public Facilities Compound (Complete)	SIRWMD/DST	11.8/9,632	9,643,463	141,932	9,501,530	9,643,462	100.00%	-	1
A2050	Construct Taxi Lane (Complete)	FAA	663	663,062	3,200	659,861	663,061	100.00%	-	1
A2063	Septic to Sewer Grant Program (Complete)	IRLC/CRA	42.8/47.8	90,606	5,000	85,605	90,605	100.00%	-	1
<b>TOTAL</b>				<b>\$ 11,002,628</b>	<b>\$ 257,764</b>	<b>\$ 10,598,886</b>	<b>\$ 10,856,649</b>	<b>98.67%</b>	<b>\$ 12,000</b>	<b>133,979</b>
<b>FY2021</b>										
A2104	Phone System (Complete)	DST	83.7	83,807	1,080	82,727	83,807	100.00%	-	-
A2123	Tree Protection Plan (Complete)	DST	61	61,409	-	61,409	61,409	100.00%	-	-
A2126	Yacht Club Seawall (Complete)	GF	352	351,752	1,415	350,337	351,752	100.00%	-	-
A2150	Establish Sewer Service (Complete)	FDOT/SIRWMD/DST	1,327/149/280	1,756,692	128,648	1,628,044	1,756,692	100.00%	-	-
A2161	Stormwater Master Plan	DST/SW	350/350	700,000	87,650	560,750	648,400	92.63%	51,600	-
<b>TOTAL</b>				<b>\$ 2,953,660</b>	<b>\$ 218,793</b>	<b>\$ 2,683,266</b>	<b>\$ 2,902,059</b>	<b>98.25%</b>	<b>\$ 51,600</b>	<b>-</b>
<b>FY2022</b>										
A2201	Citywide Computers (Complete)	DST	24	24,038	-	24,038	24,038	100.00%	-	-
A2204	Network Infrastructure (Complete)	DST	10	9,923	-	9,923	9,923	100.00%	-	-
A2206	CAD/RMS System Update (Complete)	DST	126	126,069	14,000	112,069	126,069	100.00%	-	-
A2207	Police Vehicles & Equipment (Complete)	DST	293	293,268	278,585	14,683	293,268	100.00%	-	-
A2209	PD COPE Trailer (Complete)	DST	33	32,786	32,695	91	32,786	100.00%	-	-
A2212	PD Vehicles (Complete)	GF	99	98,744	98,744	-	98,744	100.00%	-	1
A2214	PD Flooring (Complete)	GF	23	22,902	22,799	103	22,902	100.00%	-	-
A2215	Leisure Services Vehicle & Mower (Complete)	GF	34	33,652	33,651	-	33,651	100.00%	-	1
A2216	Community Development SUV (Complete)	GF	25	25,027	25,027	-	25,027	100.00%	-	-
A2217	Wheeled End Loader (Complete)	DST	203	203,306	203,306	-	203,306	100.00%	-	-
A2220	Working Waterfront	CRA	50	50,000	8,550	-	8,550	17.10%	-	41,450
A2221	BSSC Baseball Backstops	RIF	75	75,000	-	-	-	0.00%	-	75,000
A2222	Playground Improvements	RIF	104	104,026	34,715	1,526	36,241	34.84%	67,759	26
A2223	Park Improvements (Complete)	RIF	9	8,959	-	8,959	8,959	100.00%	-	-
A2224	Riverview Park Enhancements	DON	4	4,350	-	-	-	0.00%	-	4,350
A2230	Railroad Crossing Sidewalks	LOGT/DST	100/90	190,000	1,800	6,400	8,200	4.32%	14,920	166,880
A2231	Road Improvements	ARPA	1,206	1,205,880	-	-	-	0.00%	-	1,205,880
A2250	Construct (4) Square Hangars	FDOT/DST	1,256/314	1,570,000	-	-	-	0.00%	-	1,570,000
A2252	Hangar C Office Improvements (Cancelled)	FDOT/DON	0	-	-	-	-	0.00%	-	-
A2253	Airport Rescue Grant (Complete)	FAA	32	32,000	4,244	27,756	32,000	100.00%	-	-
A2254	Rehab Runway 05-23 (Complete)	FAA/FDOT/DST	193.4/10.7/13.2	217,394	213,199	4,194	217,393	100.00%	-	1
A2260	Swales/Driveways/Culverts	SW	245	244,695	70,494	36,039	106,533	43.54%	13,855	124,307
A2261	Concha Dam Replacement	ARPA	700	700,000	-	-	-	0.00%	-	700,000
A2262	Sliplining (Complete)	DST	70	70,214	70,214	-	70,214	100.00%	-	1
A2263	Tulip Habitat Restoration	IRLC/SW	4.8/18.5	23,291	4,688	4,431	9,119	39.15%	2,842	11,330
A2264	Gardenia Ditch	ARPA	750	750,000	6,043	3,844	9,887	1.32%	3,756	736,357
A2265	Schumann Drive Box Culvert	ARPA	44	44,120	7,596	-	7,596	17.22%	36,524	-
A2267	Mini Excavator (Complete)	SW	67	66,837	66,837	-	66,837	100.00%	-	-
<b>TOTAL</b>				<b>\$ 6,226,481</b>	<b>\$ 1,197,186</b>	<b>\$ 254,055</b>	<b>\$ 1,451,240</b>	<b>23.31%</b>	<b>\$ 139,656</b>	<b>4,635,585</b>

**CITY OF SEBASTIAN**  
**CAPITAL PROJECT STATUS REPORT AS OF SEPT 30, 2023**

Project Number	Description	Budget Sources	Budget Share (in Thousands of \$)	Project Budget	Current	Prior	Expenditures To Date	Percent Expended	Encumbrances	Funds Remaining
					Year Expenditures	Year Expenditures				
<b>FY2023</b>										
A2300	Server/Host Update (Complete)	DST	0	-	-	-	-	0.00%	-	-
A2301	Citywide Computers	DST	76.1	76,108	39,161	-	39,161	51.45%	-	36,947
A2302	COSv Equipment (Complete)	DST	14.6	14,626	14,625	-	14,625	100.00%	-	1
A2303	Network Infrastructure	DST	50	50,077	21,293	-	21,293	42.52%	-	28,784
A2304	Backup System Update	DST	40	40,000	31,121	-	31,121	77.80%	-	8,879
A2305	Parks Security Cameras (Complete)	DST	26	26,037	26,036	-	26,036	100.00%	-	1
A2306	PD Vehicles & Equip	DST	512.2	512,200	-	-	-	0.00%	428,958	83,242
A2307	PD Body Worn & Vehicle Cameras (Complete)	DST	78.6	78,583	78,583	-	78,583	100.00%	-	-
A2308	CAD/RMS System	DST	60.8	60,775	14,000	-	14,000	23.04%	-	46,775
A2309	PD Armored Vehicle (Complete)	DST	310	310,000	309,619	-	309,619	99.88%	-	381
A2310	PD Generator Transfer Switch	DST	200	200,000	296	-	296	0.15%	164,250	35,454
A2311	Air Conditioner Replacements (Complete)	DST	27.9	27,940	27,940	-	27,940	100.00%	-	1
A2312	Hurricane Ian	FEMA	0	-	56,386	-	56,386	0.00%	-	(56,386)
A2313	Hurricane Nicole	FEMA	0	-	24,086	-	24,086	0.00%	-	(24,086)
A2315	100th Anniversary Celebration	DON/GF	13.1 / 50	66,100	12,945	-	12,945	19.58%	31,950	21,205
A2316	JAG Grant (Complete)	JAG/GF	12 / 1	13,150	13,150	-	13,150	100.00%	-	-
A2317	PW Shade Structure	DST	2.5	2,493	2,493	-	2,493	100.00%	-	-
A2318	Senior Center Roof	GF	56.8	56,781	99	-	99	0.17%	56,781	(99)
A2319	Yacht Club Improvements	GF	20	20,000	13,553	-	13,553	67.77%	-	6,447
A2320	Swing Bench Park	RIF	35	35,000	-	-	-	0.00%	-	35,000
A2321	Park Improvements	RIF	16	15,974	2,123	-	2,123	13.29%	-	13,851
A2322	Kiosk Signs	CRA	15	15,000	-	-	-	0.00%	-	15,000
A2323	CRA Sustainable Economic Redevelopment (Complete)	DEO	70	70,000	70,000	-	70,000	100.00%	-	-
A2324	Riverview Area Improvements	DST	74	73,591	15,595	-	15,595	21.19%	54,005	3,991
A2325	Coastal Resilience Plan Update	DEP	120	120,000	16,283	-	16,283	13.57%	103,718	-
A2327	Natural Landscaping/LID Demo	GF	15	15,000	-	-	-	0.00%	-	15,000
A2328	Strategic Plan	GF	75	75,000	-	-	-	0.00%	-	75,000
A2329	Senior Center Flooring	GF	11.5	11,560	-	-	-	0.00%	-	11,560
A2331	Bucket Truck	DST	159	159,000	-	-	-	0.00%	158,219	781
A2332	Brush Truck	DST	122	122,000	-	-	-	0.00%	121,543	457
A2333	Dump Truck	DST	185	185,000	-	-	-	0.00%	184,500	500
A2334	Sidewalk (Davita Dialysis)	DST	200	200,000	-	-	-	0.00%	-	200,000
A2335	Street Repaving	LOGT	600	600,000	-	-	-	0.00%	-	600,000
A2336	Street Reconstruction	LOGT	250	250,000	-	-	-	0.00%	-	250,000
A2337	Sidewalk Replacement (Complete)	LOGT	2.9	2,858	2,858	-	2,858	99.99%	-	-
A2338	USI Patterned Paveway (Complete)	DST	480.1	480,105	480,105	-	480,105	100.00%	-	-
A2339	PW Technology	DST	7.7	7,667	-	-	-	0.00%	-	7,667
A2350	Runway 10-28/Taxiway Bravo Markings (Complete)	FDOT/AP	34.5/8.6	43,179	43,179	-	43,179	100.00%	-	0
A2351	Runway 05-23 Rehab	FAA/FDOT/DST	3,067/170.4/170.4	3,407,645	31,122	-	31,122	0.91%	3,376,484	39
A2352	Coronavirus Response Grant	FAA	13	13,000	5,430	-	5,430	41.77%	-	7,570
A2353	Hangar D Office Improvements	FDOT/DON	320/80	400,000	-	-	-	0.00%	-	400,000
A2360	Swales/Driveways/Culverts	DST	150	150,000	-	-	-	0.00%	-	150,000
A2361	SW Bulldozer (Complete)	DST	137	136,976	136,976	-	136,976	100.00%	-	-
A2362	Slip lining	DST	329.8	329,786	49,061	-	49,061	14.88%	-	280,725
A2363	Canal Restoration	FEMA/DST	11,000/500	11,500,000	-	-	-	0.00%	-	11,500,000
A2364	Stoncrop Drainage Improvements	FEMA/DST	1,118/1,824	2,941,591	160,894	-	160,894	5.47%	2,780,698	-
<b>TOTAL</b>				<b>\$ 22,914,802</b>	<b>\$ 1,699,011</b>	<b>\$ -</b>	<b>\$ 1,699,011</b>	<b>7.41%</b>	<b>\$ 7,461,105</b>	<b>13,754,686</b>
<b>GRAND TOTAL</b>				<b>\$ 45,656,582</b>	<b>\$ 3,547,645</b>	<b>\$ 15,946,775</b>	<b>\$ 19,494,420</b>	<b>42.70%</b>	<b>\$ 7,706,499</b>	<b>18,455,663</b>

## QUARTERLY INVESTMENT REPORT FOR THE QUARTER ENDED SEPTEMBER 30, 2023

At September 30, 2023, the total of the City's cash and investments were \$23,479,782.13. Of this, \$18,832,313.28 was held in an interest bearing checking account at Seacoast National Bank, \$4,101,628.52 was invested with the State Board of Administration and \$545,840.33 is deposited with Florida Trust. The City did not purchase any new securities during the quarter and does not hold any direct investments in government securities. Returns at the end of the quarter were 3.92% for the Bank and 5.57% for the State Board. The average annualized return over the 3 months of this quarter from the deposit with Florida Trust was positive with a gain of \$5,906.69 or about 4.35%. This is expected to continue being positive in the coming quarters. Florida Trust is pool fund that deals in government securities averaging less than 2 year maturities.

### SEACOAST NATIONAL BANK

<u>CASH BALANCE ALLOCATION</u>	<u>CURRENT BALANCE</u>	<u>PERCENT</u>
General Fund	\$ 6,446,991.35	34.23%
American Rescue Plan Act	2,464,920.93	13.09%
Local Option Gas Tax Fund	1,079,255.28	5.73%
Discretionary Sales Tax Fund	3,593,799.03	19.08%
Riverfront Redevelopment Fund	756,211.17	4.02%
Parking In-Lieu-Of Fund	-	0.00%
Recreation Impact Fee Fund	330,356.13	1.75%
Stormwater Utility Fund	1,613,111.92	8.57%
Law Enforcement Forfeiture Fund	44,742.26	0.24%
Stormwater Series 2003 Debt Service Fund	-	0.00%
Capital Projects Fund	(147,336.23)	-0.78%
Capital Improvements Fund	54,255.35	0.29%
Transportation Fund	(0.10)	0.00%
Stormwater Projects Fund	(155,529.68)	-0.83%
Golf Course Fund	37,002.06	0.20%
Airport Fund	474,512.08	2.52%
Airport Projects Fund	89,192.30	0.47%
Building Department Fund	1,483,208.19	7.88%
Cemetery Trust Fund	576,871.24	3.06%
Performance Deposits Fund	90,750.00	0.48%
<b>Total Bank Balance</b>	<b>\$ 18,832,313.28</b>	<b>100.00%</b>

### STATE BOARD OF ADMINISTRATION (SBA)

<u>INVESTMENT ALLOCATION</u>	<u>CURRENT BALANCE</u>	<u>PERCENT</u>
General Fund	\$ 1,223,218.77	29.82%
American Rescue Plan Act	436,616.88	10.64%
Local Option Gas Tax Fund	190,781.28	4.65%
Discretionary Sales Tax Fund	633,952.88	15.46%
Riverfront Redevelopment Fund	133,544.22	3.26%
Parking In-Lieu-Of Fund	97,432.74	2.38%
Recreation Impact Fee Fund	58,165.13	1.42%
Stormwater Utility Fund	283,575.77	6.91%
Law Enforcement Forfeiture Fund	7,910.90	0.19%
Stormwater Series 2003 Debt Service Fund	-	0.00%
Capital Projects Fund	-	0.00%
Capital Improvements Fund	-	0.00%
Transportation Fund	-	0.00%
Stormwater Projects Fund	-	0.00%
Golf Course Fund	111,134.75	2.71%
Airport Fund	83,632.76	2.04%
Airport Projects Fund	-	0.00%
Building Department Fund	261,602.66	6.38%
Cemetery Trust Fund	577,719.78	14.09%
Performance Deposits Fund	2,340.00	0.06%
<b>Total SBA Balance</b>	<b>\$ 4,101,628.52</b>	<b>100.00%</b>

### INTERFUND LOANS REPORT

Fund Making Loans	Purpose	10/01/22 Balance	Scheduled Payments	Balance at 09/30/2023	Remarks/Terms
<b><u>GENERAL FUND:</u></b>					
Due from Golf Course	Cash Flow Loan	\$465,000	\$35,000	\$430,000	Pay \$35K/Year or More.
<b><u>DISCRETIONARY SALES TAX:</u></b>					
Due from Airport Fund	\$285,000 Hangar A	\$253,171	\$7,873	\$245,298	5 Years @ 3%, Then 4% for 25 Years. Final in 2038
Due from Airport Fund	\$267,511 Hangar B	\$249,575	\$8,517	\$241,058	5 Years @ 3%, Then 4% for 25 Years. Final in 2041.
<b><u>BUILDING FUND:</u></b>					
Due from Golf Course	\$700,000 Irrigation	\$553,159	\$31,352	\$522,611	Each 5 Years to T-Bond Minus 1%. Final in 2038.
Due from Golf Course	\$559,684 Other Repairs	\$559,684	None	\$559,684	Pay When Possible, Maybe After \$700,000 is paid.



**To:** Mayor and City Council  
**Thru:** Brian Benton, City Manager  
**From:** Kenneth W. Killgore, Finance Director  
**Date:** February 29, 2024  
**Re:** Fiscal Year 2023 4<sup>th</sup> Quarter Accomplishments

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The following are the 4<sup>th</sup> Quarter Accomplishments for City Departments as assembled and edited by the Finance Department for the three months ended September 30, 2023.

**CITY CLERK**

**Legislative Support Matters**

- City Clerk prepared agenda, attended/recorded six Regular City Council meetings, one special meeting
- Completed follow up of approved Council matters – contracts, letters, e-mails, scanned to LF and indexed
- Nine resolutions adopted by Council
- Three ordinances adopted by Council
- Five proclamations prepared for presentation by Mayor
- Provided monthly City calendars and revisions to Council, City staff and press
- Prepared travel arrangements and reimbursement for five FLC Annual conference attendees

**Records Management Program**

- Responded to 67 public records requests
- 144 cubic feet of paper records met retention, along with duplicate and OSA records destroyed by shredding vendor
- Continued scanning and organizing records into Laserfiche for permanent or long term record storage
- Purchased plastic storage bins to store information in the vault for permanent storage
- Continued to re-organize permanent file boxes and update the list of location in Laserfiche and vault

**Election Matters**

- Qualified six candidates for 2023 Election
- Prepared 2023 election ballot
- Processed relevant campaign treasurer’s reports
- Notified candidates of logic & accuracy testing of the voting equipment

**City Board Matters**

- City Clerk attended four Centennial Celebration Task Force meetings
- Records Specialist prepared agenda, attended and recorded three Centennial Celebration Task Force meetings
- Noticed vacancies, prepared one board appointment, updated board handbook and distributed pages
- Records Specialist published all scanned City board agenda packets to City website, Facebook, Laserfiche and also provided to press and Council
- Published one newspaper notice of FY22/23 CRA meetings
- One CRA resolution adopted
- Coordinated board/committee meeting minutes between staff and technical writer
- City Clerk recorded and transcribed one NRB meeting and one P & Z meeting
- Records Specialist recorded and transcribed one magistrate hearing and one budget advisory meeting

**Cemetery Matters**

- Certificates of Interment Rights issued for 22 locations for a total of \$64,650.00
- Scanned all cemetery records as sold or amended for permanent retention
- Records Specialist updated the Rules and Regulations to comply with O-22-01 regulation changes & adjusted the Rate Sheet to comply with R-22-19 rate increase

**Personnel/Educational Matters**

- Records Specialist attended three project management meetings
- City Clerk attended one FLC University webinar
- City Clerk swore in one police officer
- Records Specialist attended two events committee meeting

**Community Matters**

- Responded to or forwarded CITYSEB emails to appropriate departments.

## ADMINISTRATIVE SERVICES

- Provided administrative support to the Police Pension Board.
- Met with Department Heads and worked on drafts of the FY2024 Budget and Capital Program.
- Prepared 3<sup>rd</sup> Quarter Budget Amendment and made presentation to Budget Committee and City Council.
- Handled normal processing of payroll, accounts payable and cashiering.
- Monitored and approved payments on major contracts.
- Maintained listing of current capital projects and held frequent meetings with project managers to monitor progress.
- Monitored and completed required grant paperwork on Airport and other grants.
- Documented bids and proposals for purchases to insure purchasing policies were followed.
- Reviewed and approved agenda items for contracts and other payments requiring City Council approval.

## POLICE DEPARTMENT

### Administration

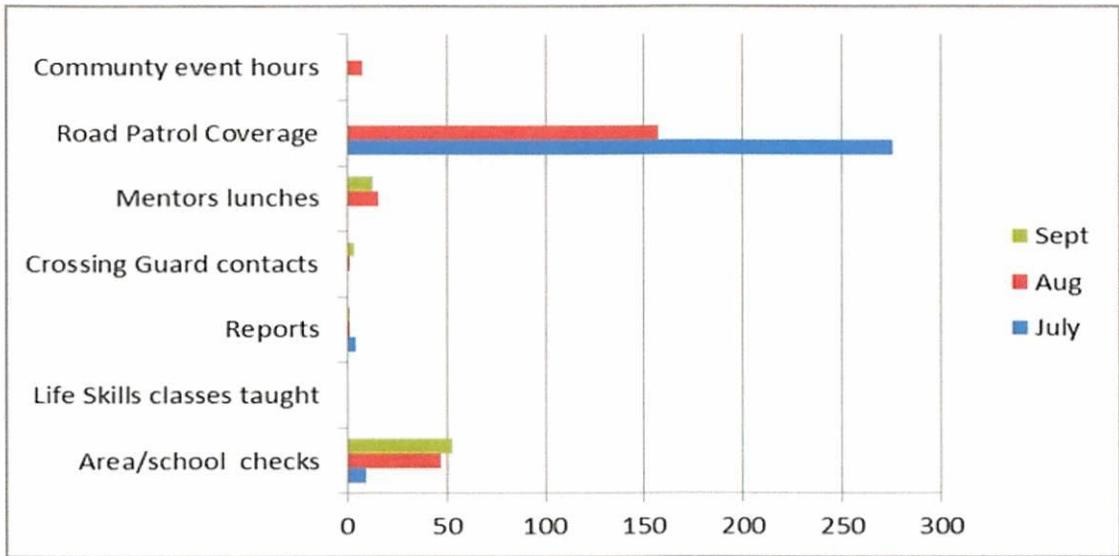
- Continued review of agency policies per accreditation standards.
- Conducted interviews for Police Officers and Dispatchers.
- Swore in 1 new Officer.
- Completed an audit on the Investigation and Evidence Safe.
- Continued our quarterly auditing and inspection of the police building and equipment.
- Attended 7 Council and Special Event/Workshop meetings.
- Responded to 16 public records requests.
- Attended Executive Round Table Meetings.
- Completed 3 year Re-accreditation assessment.
- Attended 2 Treasure Coast Chiefs of Police and Sheriff's Association meeting.
- Participated in July 4<sup>th</sup> parade and celebration at Riverview Park.
- Conducted 3 leadership and multiple weekly staff meetings.
- Lieutenant Savvidis attended the 2023 FBINAA Conference.
- Hired new Crime Scene/Evidence Technician.
- Attended the Florida Police Chief's Association Summer Conference.
- Retired Sergeant Steve Marcinik.
- Attended a ceremony with CFA to accept our 8<sup>th</sup> Accreditation Award.
- Attended School District Safety and Security Closed Session Meeting.
- Attended multiple other civic and agency related meetings including Multi-agency assemblies.
- Attended 3 Juvenile Justice 19<sup>th</sup> Circuit Advisory Board Meetings.
- Attended 9/11 Ceremony.
- Recognized our 2022 Officer and Civilian of the year recipients at a Council Meeting.
- Attended yearly firearms qualifications.
- Submitted a grant request to the State of Florida for JAGC2022.

### Volunteers

- The Community Service Volunteers worked a total of 2,448.95 hours during this quarter.
- 74 bank deposit details were completed so City Hall employees do not need to leave their assigned duties.
- 70 traffic control details were assigned. These details involve directing traffic at city events, road closures, etc.
- 2,165 house watches/close patrols were completed.
- 35 vehicle transports were made consisting of taking vehicles to different locations for repairs, etc.
- 1,033 business checks were made. These business checks are conducted to help patrol officers keep an eye on the business community which helps reduce crime.
- 219 area checks of banks were made. Visual marked units around the banks at various times helps to deter crime.
- 70 Airport checks were made. The visibility helps to deter crime.
- 43 special details were assigned.
- 19 miscellaneous assists for law enforcement personnel.
- 91 paperwork runs, i.e.: State Attorney's Office, Sheriff's Office, etc. The Volunteers pick up and deliver packages such as council packages, State Attorney documents and miscellaneous items as needed.
- Assisted with traffic control on 8 traffic crash scenes.
- 369 citizen contacts.
- 507 miscellaneous jobs.
- 41 Escorts were completed.

**School Resource Officers**

4th Quarter	July	August	September	Totals
Area/school checks	9	47	53	109
Life Skills classes taught	0	0	0	0
Reports	4	1	1	6
Crossing Guard contacts	0	1	3	4
Mentor lunches	0	16	13	29
Patrol Hours	276	157	0	433
Community event hours	0	8	0	8



**Road Patrol and Special Operations**

- Officers were dispatched to 5,221 calls for service, and self-initiated 3,143 events.
- 103 adult and 7 juvenile arrests were made.
- 1 Juvenile Civil Citation was issued.
- Officers issued 339 citations, 3 parking citations, and 748 written warnings.
- Officers completed 544 offense reports and 70 crash reports.

**Special Operations**

	Citations	Warnings	Incident Reports	Arrests
Marine & Natural Resources*	0	0	0	0

\*The Marine/Natural Resources unit is not a full-time position.

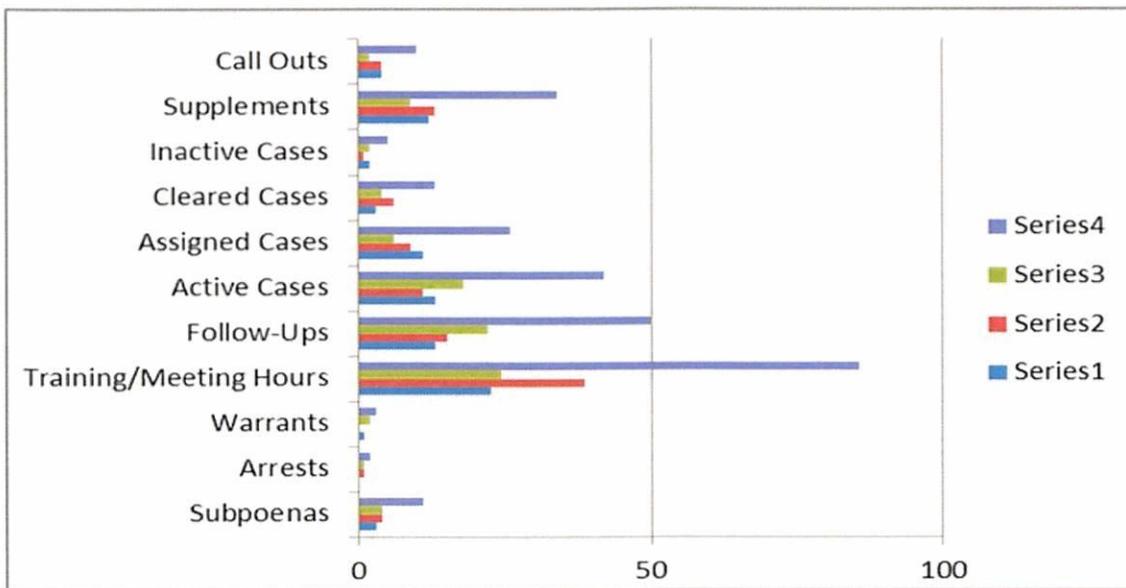
**K-9 Unit**

\*3 of 4 positions occupied.

- K-9 Training Hours: 360
- Misdemeanor Arrests: 1
- Felony Arrests: 4
- Narcotic Searches: 8
- Activity Reports: 11
- K-9 Demonstrations: 2
- Schools Attended: 0
- Additional Training Hours: 130
- Agency Assisted: Fellsmere PD, Brevard County SO, and Indian River County SO

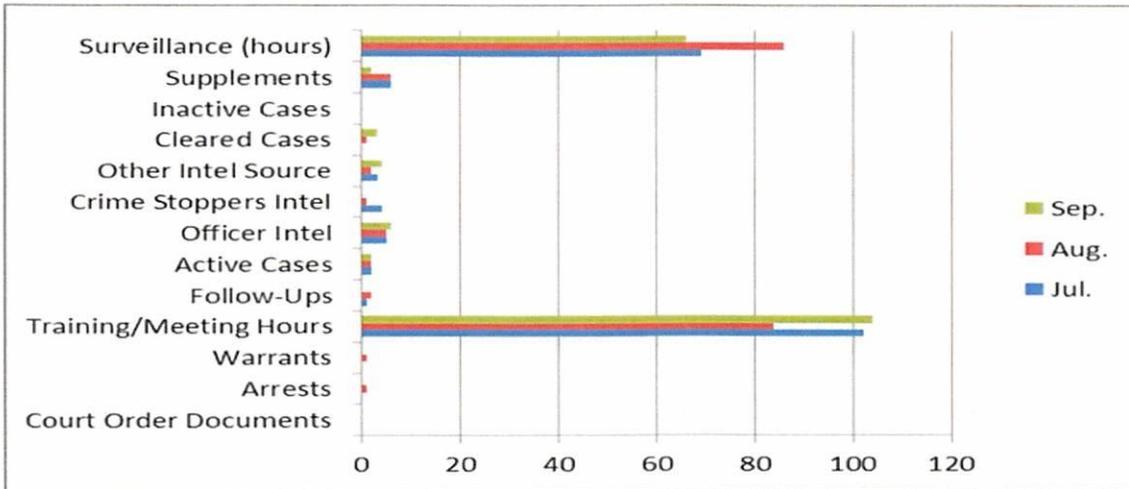
**Detectives**

4th Quarter	July	August	September	Totals
Subpoenas	3	4	4	11
Arrests	0	1	1	2
Warrants	1	0	2	3
Training/Meeting Hours	22.5	38.5	24.5	85.5
Follow-Ups	13	15	22	50
Active Cases	13	11	18	42
Assigned Cases	11	9	6	26
Cleared Cases	3	6	4	13
Inactive Cases	2	1	2	5
Supplements	12	13	9	34
Call Outs	4	4	2	10
Background/CVSA's	3	6	6	15



**SIU**

4th Quarter	July	August	September	Totals
Court Order Documents	0	0	0	0
Arrests	0	1	0	1
Warrants	0	1	0	1
Training/Meeting Hours	102	84	104	290
Follow-Ups	1	2	0	3
Active Cases	2	2	2	1
Officer Intel	5	5	6	16
Crime Stoppers Intel	4	1	0	5
Other Intel Source	3	2	4	9
Cleared Cases	0	1	3	4
Inactive Cases	0	0	0	0
Supplements	6	6	2	14
Surveillance (hours)	69	86	66	221
Agency Assist	2	1	0	3



**COPE QUARTERLY REPORT**

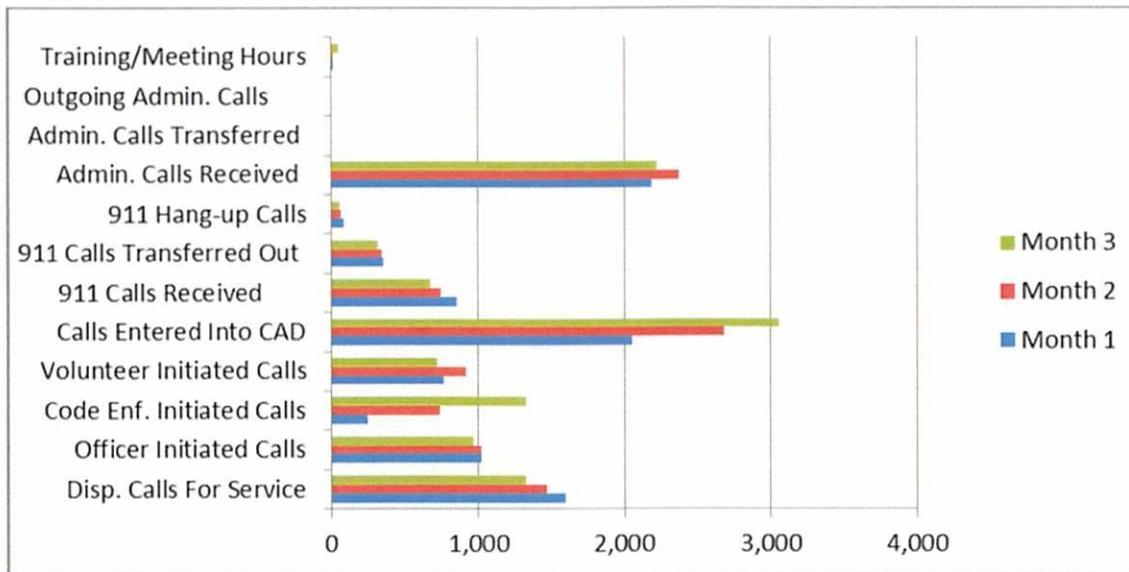
GRIMMICH	July	August	September	Totals
SUBPOENAS	0	0	0	0
ARRESTS	1	3	2	6
WARRANTS	1	3	2	6
TRAINING/MEETINGS (hours)	6	6	8	20
FOLLOW-UPS	3	5	3	11
ACTIVE CASES	7	5	4	16
ASSIGNED CASES	5	3	5	13
CLEARED CASES	1	3	1	5
INACTIVE CASES	1	0	0	1
SUPPLEMENTS	10	5	5	20
SURVEILLANCE (HOURS)	18	10	8	36

Quarter 4	July	August	September	Totals
COMMUNITY EVENTS (man-hours)	8	22	32	62
AGENCY OUTREACH EVENTS (man-hours)	0	30	0	30
COMMUNITY MEETINGS (man-hours)	4	2	2	8
SCHOOL RELATED EVENTS (man-hours)	0	0	2	2
PUBLIC TRAINING CLASSES (man-hours)	0	0	0	0
REGIONAL OUTREACH (man-hours)	0	0	0	0
PROBLEM ORIENTED POLICING (man-hours)	0	0	6	6
PUBLIC SAFETY CADET ACTIVITIES (man-hours)	8	8	8	24
TRAINING SCHOOLS (man-hours)	0	0	4	4
IN-SERVICE TRAINING (man-hours)	0	0	42	42
SOCIAL MEDIA MANAGEMENT (man-hours)	4	3	4	11
ADMINISTRATION & RESEARCH (man-hours)	29	20	19	68
ROAD PATROL COVERAGE (man-hours)	0	0	0	0
MARINE PATROL & NATURAL RESOURCES (man-hours)	24	0	0	24
MARINE PATROL & NATURAL RESOURCES (arrests)	0	0	0	0
MARINE PATROL & NATURAL RESOURCES (citations/criminal & non)	0	0	0	0
MARINE PATROL & NATURAL RESOURCES (warnings)	5	0	0	5
MARINE PATROL & NATURAL RESOURCES (vessel stops)	15	0	0	15
SCHOOL RESOURCE COVERAGE (man-hours)	0	208	244	452

**Communications Division**

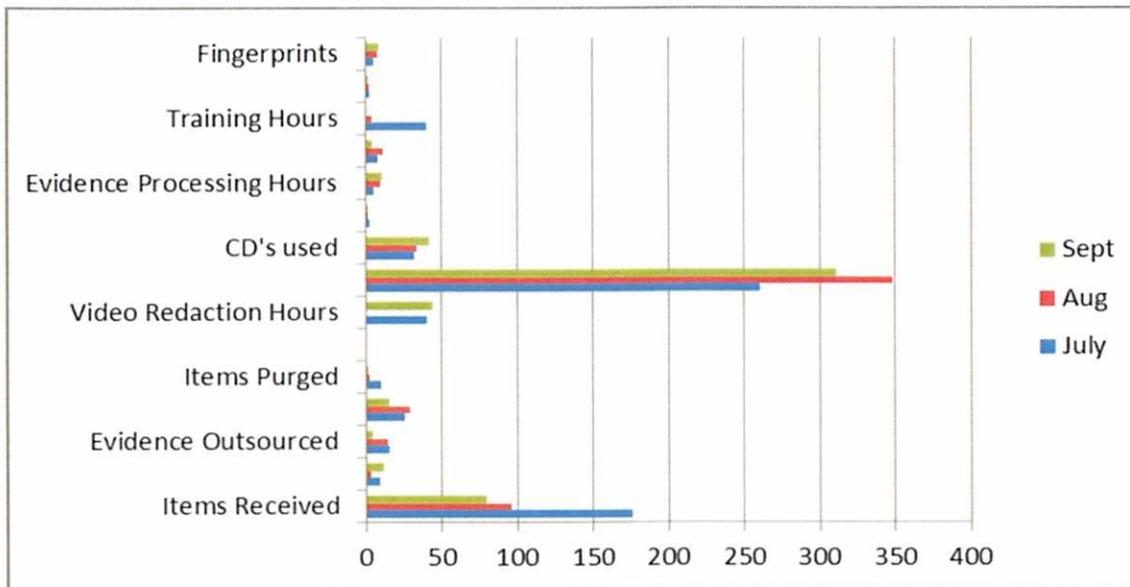
Quarter 4	July	August	September	Totals
Disp. Calls For Service	1,595	1,475	1,329	4,399
Officer Initiated Calls	1,023	1,024	974	3,021
Code Enf. Initiated Calls	246	733	1,327	2,306
Volunteer Initiated Calls	760	913	718	2,391
Calls Entered Into CAD	2,049	2,683	3,053	12,293
911 Calls Received	853	743	674	2,308
911 Calls Transferred Out	354	346	319	1,009
911 Hang-up Calls	87	66	58	211
Admin. Calls Received	2,191	2,371	2,220	6,963
Admin. Calls Transferred	N/A	N/A	N/A	N/A
Outgoing Admin. Calls	N/A	N/A	N/A	N/A
Training/Meeting Hours	14	8	44	66

**911 phone report system is still not working correctly so we still can not run reports from here. All reports before that date are no longer available to us.**



**Crime Scene/Evidence**

Quarter 4	July	August	September	Totals
Items Received	176	96	79	351
Evidence Processed In-house	9	3	12	24
Evidence Outsourced	15	14	4	33
Items Returned	25	29	15	69
Items Purged	10	2	1	13
Cars Impounded	0	0	0	0
Video Redaction Hours	40	0	44	88
Videos downloaded/sent	260	348	311	919
CD's used	32	34	42	108
Supplements Written	2	1	1	4
Evidence Processing Hours	5	10	11	26
Crime Scene Processing Hours	8	12	4	24
Training Hours	40	4	0	44
Call Outs	2	2	1	5
Fingerprints	5	8	9	22
State Attorney Requests	91	94	79	264



**Code Enforcement      R. Iachini on approved leave July 1<sup>st</sup> through August 21<sup>st</sup>.**

Of the 2,328 code calls for the quarter the following is a breakdown of some specific calls made:

- Issued 172 written warnings. This ranges from grass and weeds too high, trailers parked in front of the property line, trash and debris, yard sale permits, overgrowth of adjoining lot, no permit for a fence install, etc.
- 120 property inspections for title companies and 41 sign violations.
- 198 Code Services.
- 199 re-inspections, 20 violations were not complied with, 61 were posted for abatement, and 6 abated by vendors.
- 133 violations complied.
- 1 Lien filed, 1 lien released.
- 67 violation letters sent for various reasons such as grass and weeds too tall, trash and debris, overgrown lots, etc. in an attempt to gain compliance.
- There were 0 calls for water violations during the 4<sup>th</sup> quarter.

**Alarm Assessment**

- \$260.00 in alarm permits (new and renew)
- \$100.00 in false alarms fines
- 145 alarm responses by officers, 145 of these were false.
- 25 New permits issued.

## **ROADS**

### **Asphalt**

- Put down 20 tons of asphalt throughout the City including Schumann bike path repairs and various road crossings and Spring Valley area manhole covers
- Repaired various pot holes and road edges with 1 and 1 ½ pallets of bagged cold patch.

### **Concrete**

- Removed 31 ft. of damaged sidewalk on Fleming St. for A. Thomas to form and pour. Brought in dirt and backfilled sidewalk area to grade inside forms and compacted
- Assisted A. Thomas with head wall finishing due to short staff on his part.

### **Grinding**

- Performed quarterly inspection on I.R.D. and throughout the city and ground down any and all tripping hazards.

### **Right of Way Mowing**

- Maintained mowing and landscaping at compound facility.
- Maintained all bridge approaches and city owned areas including old sign shop and retention area on Louisiana Ave., Concha dam area and Ocoola dead end circle.
- Assisted with mowing new compound several times

### **R.O.W. Maintenance**

- Cut back overgrowth and sight obstructions on vacant lots with side arm mower and /or by hand throughout the city.

### **Misc.**

- Cut and chipped overgrown trees from back area of Friendship park ball field for parks with skid steer and by hand.
- Assisted with removing fallen tree in drainage ditch on Powerline Road.
- Cut and chipped overgrown encroaching on residents property from city owned lot on Hinchman.,
- Assisted with Empress Road crossing and boat ramp.
- Trimmed hedge row along stretch of Powerline Rd.
- Repaired sunken area under Hardee bridge with concrete patch.
- Repaired guard rail end on Barber and Concha.
- Assisted with re-striping Barber St. sports complex parking lot and City Hall parking lot.
- Re-graded overflow parking lot and S.W.T.F. parking lot with millings.
- Started ongoing curb and gutter cleaning in Schumann/Spring Valley areas ahead of road paving project.
- Leveled raised pavers at Main St./IRD flag pole area.
- Assisted S.W. with driveway removal on Sea Side Terrace.

## **Facilities Maintenance**

- Maintain City Flags
- Maintain and monitor all lift stations
- Monthly AC maintenance all city buildings
- Monthly monitoring and supplies AED stations
- Daily maintenance and repairs city buildings
- Monitor CleanSpace Janitorial
- Fire Extinguisher Testing (Protegis Fire and Safety)
- Creative Playground : Lift Station pump replacement (Meeks Plumbing)
- Riverview Park: Restroom plumbing repairs (Maxwell Plumbing)
- City Hall: Balcony repairs (Building Time Construction)
- Backflow Training: Devroy Sharpe Dave Hamp (FWPCOA)
- Yacht Club: Interior painting and lighting (in house) Flooring (CJ Epoxy)
- Community Center: Replace interior light fixtures
- Police Department: Hot water tank replacement (Maxwell Plumbing)
- Art/Quilt Club: Replace AC unit #1 (Arnold AC)
- Quarterly Fire/Sprinkler Testing (Vector Security)
- Police Department Volunteer Office: Replace AC unit ACH 1 (Arnold AC)

## Sign Shop

- **Signage and Installation:**
  - Created; 72
  - Signs Installed: 21
  - Signs Straightened: 71
  - Signs Cleaned: 6
- **Trees cut by signs: 5**
- **Traffic Studies: 16**
- **GIS Locations: 2**
- **Decals: 15**
- **Pavement Markings:**
  - Stop Bars: 61
  - Yellow Line Striping: 2478LNFT
  - White Line Striping: 13,167 LNFT
  - Parking Lots: 2
  - Cross Walks: 10
  - Handicap stalls: 14
  - ADA Mats painted: 0
  - Blue Paint: 800 LNFT
  - Arrows: 7
- **Special Projects:**
  - Annual sign inspection zone: 80% completed
  - Road Markings Powerline Rd.: Material ordered
  - Re-stripe City Hall parking lot: 90% completed
  - Re-stripe baseball complex parking lot: 100% complete
  - Roseland Rd. Airport/Pubic works sign: 100% complete
- **New Projects:**
  - Install RRFBs: 100% completed (Barber/George St.)
  - Stop Bars and crosswalks road paint zone2: 100% completed
  - School Zone road markings Barber/Schumann: 0% completed
  - Zone 3 stop bars and crosswalks: 10% completed
  - Contract road marking Barber and Fleming : 100 % complete
- **M.O.T/Special Events 3**
- **School Lights: 6**
- **Citizens Request: 3 (3 completed).**
- **Work Orders: 52 (47 completed).**
- **Created Signs Breakdown:**
  - Street Signs: 2
  - Regulatory: 8
  - Warning: 46
  - Wildlife: 2
  - Park: 3
  - Aviation: 9
  - Construction Zone Warning: 1

## Cemetery

- Routine Mowing/Weed Eating and Edging
- Added 3 sprinklers to unit 1, 2, 4
- Fixed to broken faucets
- Repaired 2 3 in. main line break
- Replaced ICD 100 Decoder at zone 1,5,34
- Mower 309 to John Deere for repair
- Well pump repair
- Repaired cracked gate valves zone 15 & 16
- Cremains: 5
- Burials: 9
- Disinterred: 1
- Rain Guage: 27.9

## **Construction Specialist**

- **Airport**
  - Build new access road at building D
  - Repair/Replace lights
  - Remove 2 gates
  - Install fire extinguisher boxes
- **Indian River Dr.**
  - Repair/Replace lights
  - Trim Trees
  - Replace fountain filter
- **Twin Piers**
  - Built picnic table
  - Repair/replace lights
  - Secure south pier damage
  - Install cameras
- **Hardee Park**
  - Repair/Replace lights
- **Yacht Club**
  - Dock Repair
  - LED light upgrade
  - Interior Renovation
- **Community Center**
  - Install French drain system
- **Old School House**
  - Repair flooring at back entrance
- **City Hall**
  - Install door closer
  - Remove palm tree
- **Training**
  - Backflow inspector CPR and MOT
- **Golf Course**
  - Roof Repair and Ice machine repairs

## **Fleet Management:**

- The Fleet Management Staff completed 174 repair work orders, 94 preventive maintenance services 3 service calls and 2 road trips to pick up parts.
- In addition to in-house vehicle/equipment work orders, 10 vehicle and equipment repairs were scheduled and completed by outside vendors.
  - Took delivery of the following units:
    - Unmarked F150 Responder (PD)
    - 1500 Dodge Ram (Parks)
    - Armored Vehicle (PD)
    - Kubota Zero Turn AP/PW
  - Completed the prep (Lights, Rack, Graphics, etc.) on the above vehicle.
  - Completed Sales on Gov. Deals \$152,256.99
- Fuel Cost as of the July Aug. Sept. 2023
  - \$2.94 per gallon of gasoline 2.8%
  - \$3.81 per gallon of diesel fuel 15.75%
  - \$3.44 per gallon of dyed diesel 17.50%

## GOLF COURSE

<u>Revenue</u>	<u>22-23</u>	<u>21-22</u>	<u>Difference +/-</u>
4th Quarter Rev.	\$272,503	\$253,481	+\$19,022
YTD Tot. Rev.	\$1,920,714	\$1,824,317	+\$96,397
4th Quarter Rounds	11,550	11,607	-57
YTD Tot. Rds.	59,778	59,829	-51
4th Quarter Green Fee	\$81,110	\$73,983	+\$7,127
YTD Green Fee	\$676,525	\$627,256	+\$49,269
4th Quarter Cart Fee	\$155,008	\$133,325	+\$21,683
YTD Cart Fee	\$818,564	\$781,565	+\$36,999
4th Q. Annual Member	\$0	\$0	\$0
YTD Ann. Mem.	\$143,038	\$113,116	+\$29,922
4th Q. USGA Hdep.	\$72	\$0	+\$72
YTD USGA Hdep.	\$5,568	\$4,806	+\$762
4th Q. Disc. Card	\$0	\$0	\$0
YTD Disc. Cd.	\$48,636	\$44,457	+\$4,179
4th Q. Driving Range	\$7,786	\$10,774	-\$2,988
YTD Dr. Rge.	\$58,891	\$65,878	-\$6,987
4th Q. Club Rental	\$900	\$1,001	-\$101
YTD Club Rental	\$3,086	\$3,689	-\$603
4th Q. Golf Shop Retail	\$21,698	\$24,031	-\$2,333
YTD Shop Retail	\$126,438	\$114,015	+\$12,423
4th Q. Retail COST	(\$10,448)	(\$13,683)	-3,235
YTD Retail COST	(\$67,367)	(\$70,602)	-3,235
4th Q. Golf Shop Profit	\$11,250	\$10,348	+\$908
YTD Golf Shop Profit	\$59,071	\$43,413	+\$15,658
YTD Golf Shop Margin	45.64%	38.08%	+7.56%
4th Q. Restaurant Rent	\$7,500	\$7,500	\$0
YTD Rest. Rent	\$30,000	\$30,000	\$0
*4th Q. Rain amount	25.88"	22.07"	+3.81"

## AIRPORT

- Mowing, weed whacking, edging, enforce airport security, Runway light maintenance, spraying , equipment maintenance and runway/taxi area inspection
- Chaperoned sub- contractors around airport for camera repairs
- Cleaned and greased all 4 flags
- Trimmed all shrubs around hangar A,B,C and main building
- Chaperoned contractors on runway 5-23
- Serviced AP10-AP08 sign boards
- Serviced cleaned gates and key pads
- Blow debris off runways and taxis ways

## BUILDING FUND

- In the 4<sup>th</sup> quarter of this fiscal year, 41 new single-family homes were issued building permits. The number of new single family homes decreased as compared to 3<sup>rd</sup> quarter high of 61; however the volume of new single family homes is average for this fiscal year. Other permits of significance include 0 new manufactured homes, 0 new commercial buildings, 0 commercial additions, 4 commercial alterations, 0 commercial build outs, 0 residential additions and 112 residential alterations. In all, 908 building permits were issued in the 4<sup>th</sup> quarter. Over all permitting is average for this fiscal year.
- Total number of inspections for the 4<sup>th</sup> quarter was 3632 for an average of 66 building inspections per working day. The number of inspections for the 4<sup>th</sup> quarter stayed roughly the same as the 2<sup>nd</sup> and 3<sup>rd</sup> quarters.
- The number of Certificates of Occupancy issued for the 4<sup>th</sup> quarter included 39 new single family residences, 0 manufactured homes, 1 commercial certificate of occupancy, 0 commercial temporary certificate of occupancy and 3 commercial certificates of completion.
- The following lists the Business Tax Receipt activity for the 4<sup>th</sup> quarter: new businesses-39, renewals-441, transfers-3, duplicates-0, home based businesses-14, commercial businesses-25, insurance companies-69, vacation rentals-29 and solicitor registrations-0. There were 116 new Contractor registrations. In addition, there have been 81 requests for permit records on properties within the city from lien/title companies.
- During the 4<sup>th</sup> quarter, overall permitting and number of inspections at the average range for the fiscal year. The building front counter renovation which included providing accessible counter space, front counter ballistic glass with communication devices, remodeling of file storage and office spaces and carpet throughout was completed on time and on budget. It is also important to note our part time Fire Inspector Sandy Seeley has completed annual fire inspections on all high priority properties such as restaurants, assembly occupancies such as churches and properties containing fire safety systems such as sprinklers and fire alarms. This was a big undertaking and had not been completed in years prior by Indian River County. No major violations were found and most of the violations found have already been corrected.

**Citizen Request Line**

- **July =122** Approximately 57 were for Stormwater (.48%) 146 Roads (.15%) 25 General Questions (.20%) 2 signs(1%) FPL 08(.067%) Eric 5 (.4%) Other 18(.15%) includes 8 code,7 county, 1 RR, 1 Bldg. Dept. 7, 4 FPL (.03%) 1 not sure
- **Aug.=111** Approximately 65 were Stormwater (59%) 10 roads (.09%) 22 General questions (20%) 8 parks (.07%) Eric 9 (.08%) WM 20 (18%) signs 5 (.04%) Other 11(.09%) includes 8 county and 3 code.
- **Sept= 127** Approximately 63 were Stormwater (.50%) 11 roads (.08%) 10 General questions (.08%) 3 Signs(.03%)3 Parks (.02%) 3 FPL (.02%) 4 Eric (.03%) WM 12 (.09%) Other 18(14%) includes 3 code, 12 county, 3 bldg. dept. April-71 Approximately 20 were for Stormwater (28%) 11 Roads,( 15%) 14 general questions (19%), 16 other (22%), 2 signs (02%), Eric (04%) 3 parks (04%) FPL (07%) Includes 2 code, 6 county, 3 not sure (no call back)
- **July 2023–122 Requests**
  - 57 Stormwater-22 not done, HO to do
  - 14 Roads – 7 done, 1 HO to do , 2 no asphalt, 1 ongoing project
  - 4 FPL -1 not done
  - 8 code- 4 not don, did not get notice
  - 5 Eric all done
  - 25 General Questions- all answered
  - 9 WM- all answered
  - 1 building Dept. -1 done
  - 1 Signs – All done (speed study)
  - 7 County- 1 not done
  - 8 Parks-all done
  - 1 no call back – did not call back or did not have enough information
  - 8 code- not sure if code got to them
  - 1 Railroad – not sure
- **Aug. – 142 Request**
  - 65 Stormwater – many ongoing projects
  - 10- Roads – 9 done
  - 3 Code – They don’t always get back to me
  - 9 Eric – all done
  - All general questions – all done
  - 8 Parks- All done
  - 20 WM – all done
  - 8 County – They don’t always get back to me
  - 5 Signs – done
- **September – 155 Request**
  - 63 Stormwater – A few ongoing projects
  - 3 Parks – All done
  - 12 WM – all answered
  - 11 Roads
  - 3 code – They don’t always get back with me
  - 3 Building Dept. – all done
  - 12 County – They don’t always get back to me
  - 3 Signs - done

<u>Inspection Type</u>	<u>Inspection #</u>	<u>Passed</u>	<u>Failed</u>	<u>Conditional</u>	<u>Re-Inspection Fee</u>
• Final Engineering	181	132	49	0	\$0.00
• Drainage Pipe Elevation	67	63	04	0	\$0.00
• Driveway	101	72	29	0	\$0.00
• Pre-Sod	64	45	19	0	\$ 0.00
• Erosion Control Barrier	53	38	15	0	\$0.00
• Total	466	350	116	0	0.00

## **LEISURE SERVICES**

### **Parks Division**

- Drop off carts
- Prepared for park events and worked events
- Move golf carts to the compound
- Prepare stage and clean up after event at Riverview Park
- Re-attach wind screen at the pickerball courts
- Prepare conference room for event at compound
- Moved the stage to the airport
- Deliver golf cart to the Tennis court at Friendship Park
- Remove broken handrail from the stairs at the community center
- Delivered mower to the cemetery
- Trim hedges and installed bricks at the Memorial Park
- Repaired fence at Easy St. Park ,George St. Park and Garden Club Park
- Loaded up trailer for events
- Haul clay to the Barber St. Sports Complex
- Install a net and windscreen at the pickleball courts
- Haul mulch to the airport
- Weed eating the vacant lot at the Main St. docks
- Add mulch to the sign at 512
- Repair fence at Bryant Court Park
- Move chairs back to Yacht Club
- Put dirt around the catch basin at the Community Center
- Move the medians at Barber St.
- Do maintenance on the golf carts
- Spray WOW at the signs around 512
- Haul a golf cart to the airport
- Put up a banner at the Main St. docks
- Weed eating at the Airport

### **Recreation Division**

- Continued city run programs.

## **STORMWATER DEPARTMENT**

- Ditch Maintenance
- Lay Sod
- Filling in low areas at the Airport piping side
- Moved equipment, excavator hose, finished chainsaws for storm prep , traveled to Palm Bay for hydraulic hose,
- Catch Basin Repair
- Re-grade Embankment
- Ditch Maintenance
- Lay sod
- Road Crossing cleaning
- Pipe/road crossing installation and replacement
- Armadillo Work
- Pour headwalls
- Swale Inspections
- Retention Area Maintenance
- Twin Ditch Maintenance



## CITY COUNCIL AGENDA TRANSMITTAL FORM

**COUNCIL MEETING DATE:** March 20, 2024

**AGENDA ITEM TITLE:** Resolution Accepting the 4<sup>th</sup> Quarter Financial Report and Recognizing Necessary Amendments and Adjustments to the FY 2022-2023 Annual Budget.

**RECOMMENDATION:** Move to Approve Resolution R-24-11.

**BACKGROUND:** Pursuant to City financial policies, budget reviews and any necessary adjustments are presented to the City Council quarterly. A capital project status report, investment report and accomplishments are also included.

Formal approval by City Council was previously given during the quarter for adjustments to budgets for the Short-term Disability Insurance, City Manager termination pay, Interim City Attorney cost, Senior Center roofing, Strategic Planning services and back pay for the City Clerk. City Council also approved the use of the General Fund R&R for repairs to City Hall air conditioners and replacement of a Parks vehicle. There are four small adjustments done during the quarter that used the General Fund R&R Account, which should be reported to City Council in accordance with our policy on R&R adjustments. These include using the R&R Account for replacing the air conditioners for the Police Volunteer office and Air Center, repairing a door lock at the Yacht Club, repairing an air conditioner at City Hall and repairing the backstop fencing at Friendship Park.

In accordance with the authority given by the Annual Budget Resolution, the City Manager approved other budget transfers between accounts within Departments and authorized adjustments that were necessary to implement programs, projects and expenditures that were previously authorized by the City Council. Adjustments may include budget changes within his \$15,000 spending authority, budget adjustments between budget accounts within the same departments, as well as adjustments to closeout completed or cancelled projects. In line with this, the City Manager approved adjustments that closed out a number of completed projects or adjusted accounts for other reasons.

Additional details on the above adjustments are listed in Exhibit "A" as an attachment to the Resolution.

**If Agenda Item Requires Expenditure of Funds:**

Budgeted Amount: As per Exhibit "A" of the Resolution

Total Cost: N/A

Funds to Be Utilized for Appropriation: N/A

**Attachments:**

1. Resolution R-24-11 and Exhibit "A"
2. 4<sup>th</sup> Quarter Financial Report, with Capital Project Status, Investments/Loans and Accomplishments

Finance Department Review: \_\_\_\_\_

City Attorney Review: \_\_\_\_\_

Procurement Division Review, if applicable: \_\_\_\_\_ N/A

City Manager Authorization: \_\_\_\_\_

Date: 3/13/2024