



CITY OF SEBASTIAN FLORIDA

MORTGAGE AND RENTAL ASSISTANCE GRANT

NOTICE OF PAST DUE MORTGAGE PAYMENT(S) (TO BE COMPLETED BY THE HOLDER OF THE MORTGAGE)

Name(s) on Mortgage: _____

Street Address of Property: _____

Please be advised that I/we hold the mortgage on the property of the above referenced mortgagee(s) residential property. I/we understand the mortgagee(s) have applied to the City of Sebastian for assistance to make past due payments in the amount of \$ _____, which were due on the _____ of each month. According to the terms of the mortgage note, the mortgagee(s) is also responsible for a late fee(s) of \$ _____ on the subject past due mortgage payment(s).

The mortgagee has missed _____ month(s) of mortgage payments that are currently past due.

The combination of the past due mortgage payment(s) and late fee(s) due is \$ _____.

I/we understand that the City is required to make the approved grant payments directly to the mortgage holder. Therefore along with this Notice, I/we are submitting an IRS W-9 form, which is required for the City to document the identity of those receiving these grant payments and instruct the City of Sebastian of the correct check payee name for the check, the correct mailing address and the correct tax identification number.

You can contact me at this phone number: _____.

Mortgage Holder's Printed Name: _____

Mortgage Holder's E-mail: _____

Mortgage Holder's Signature: _____

Date: _____